

**BART Agreement Number: 6M8182**

**Approval Date: 02/24/22**

**Work Plan No. A.10-01 – Program and Document Control Support**

**Scope:**

The Consultant shall supply the following support for the ESP:

Task 01: Program Controls

Consultant shall manage the ESP Budget. Duties include:

1. Maintenance and Reporting of ESP Expenditures to ESP staff and other BART Stakeholders, such as BART Finance and Project Delivery and Construction (PD&C) Management.
2. Prepare monthly progress status update reports for PD&C Management. Reports shall document monthly ESP expenditures, forecast ESP future spending and cash flow, document project activity and progress, and identify project risks and their proposed mitigations.
3. Prepare quarterly Measure RR reports documenting how funds were expended on ESP.
4. Provide QA review of Construction Management Consultants reviews of Contractor Schedule Updates and Progress Payments.

**Prime: Ghirardelli**

<b>Subconsultant</b>	<b>Amount</b>	<b>DBE (Y/N)</b>	<b>SBE (Y/N)</b>
HNTB	\$ 537,402	N	N

**Total Work Plan Value: \$ 554,931**