



Labor Management Consultants
Joint Administrative Committee
BART PSA for OAC
Draft Meeting Minutes
January 21, 2014

The meeting was called to order at 2:00 pm by Chairman Raburn.

1. Roll Call. Committee members Robert Raburn, Andy Slivka and Andrea Lowe were present. A complete list of attendees can be found on the attached sign in sheet.
2. Introduction of Guests.
3. Approval of Minutes. Minutes of the November 19th JAC meeting were approved without changes.
4. Tracking and Reporting: OAC Local Hiring Component of the Project Stabilization Agreement. For discussion

Andrea Lowe with A2 Squared Ventures reported that more than 591,000 construction hours had been compiled through the end of December 2013. It is expected that total hours remaining will greatly exceed the initial projection of 600,000 hours. While work on the project is diminishing, upcoming work still remains in painting, tile work, signage and electrical systems.

70.58% of hours worked were worked by residents of the BART service area, slightly down from last report. The project continues to be in compliance with several of the project goals. Through the end of December 2013, the project local impact area participation decreased slightly from the last report to 27.21% but still above the 25% goal. Local area apprentice participation decreased by 0.2% to 17.18% and is still below the 20% goal. The apprentice project local impact area percentage is exceeding the 50% goal with participation at 61.43%.

Project Stabilization Agreement goals and progress reports can be found online at: <http://bart.gov/about/projects/oac/programs.aspx>

Discussion ensued around compiling information on the dollars earned by Local Project Impact Area resident apprentices. Andrea stated that she would compile the data since she has access to the certified payroll reports for the project and will present that report at the next JAC meeting.

5. Report on Pre-Job Meetings held during the previous month. For Discussion

One pre-job meeting was held since November with the following contractor:

- (December 9th) Del Secco Diamond Core and Saw is a subcontractor to Flatiron Parson JV and would bore a few holes.

6. Cypress Mandela report on activities in support of local workforce development, placement and retention. For Discussion.

Cypress Mandela Training Center (Cypress) staff was not in attendance but Gene Johnson reported that a meeting was held with Cypress on January 15th with Eric Shanks to discuss the outline of the Cypress continuation of services and proposed scope of services. These tasks include:

- Continued case management services for the approximate 20 individual placed. Cypress will follow up on whether working or not working;
- Assist with placement for participants on any upcoming non-OAC project;
- Marketing of graduates to contractors on other projects (i.e. upcoming BART extension project work)

The report will be emailed to the committee and can be found at <http://bart.gov/about/projects/oac/programs.aspx>.

Tom Dunscombe presented the quarterly invoice (December 2013– February 2014) received from Cypress in the amount of \$6,250. Chairman Raburn approved the invoice for payment.

7. General Discussion and Public Comment.

Tom Dunscombe reported that an Open House is being planned for the OAC project. It will probably occur in three months or so.

Chairman Raburn reported that some \$42 million dollars has been awarded to DBE contractors.

8. Next meeting: The next meeting is scheduled for February 18th at 2:00PM.

9. Adjournment: Meeting adjourned at 3:05 pm.

Respectfully submitted,
Jake Sloan