





### SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT

**NOTICE TO PROPOSERS - GENERAL INFORMATION**

The SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT, 300 Lakeside Drive, Oakland, California, is advertising for proposals to provide **Janitorial Services For BART’s Office Building at 101 8th Street, Oakland, CA 94607 (“MetroCenter”), RFP 6M4605,** on or about October 12, 2018, with proposals due by **2:00 P.M. local time, Tuesday, November 13, 2018**.

 **DESCRIPTION OF WORK TO BE PERFORMED**

The District is soliciting the services of one firm (“CONTRACTOR”) to provide Janitorial Services all as specified in the RFP Exhibit 1, Attachment A, Scope of Services. The District presently intends to enter into no more than one, three-year Agreement with a unilateral option to extend the Agreement for up to two additional one year periods.

**REQUIRED REGISTRATION ON BART PROCUREMENT PORTAL**

In order for prospective Proposers to be eligible for award of an Agreement being solicited on the BART Procurement Portal, such Proposers are required to be currently registered to do business with BART on the BART Procurement Portal on line at <https://suppliers.bart.gov> and have obtained Solicitation Documents, updates, and any Addenda issued on line so as to be added to the On-Line Planholders List for this solicitation.

If a prospective Proposer is a joint venture or partnership, such entity may register on the BART Procurement Portal with the entity’s tax identification number (TIN) and download the Solicitation Documents so as to be listed as an on-line Planholder under the entity’s name prior to submitting its Proposal. If such entity has not registered on BART Procurement Portal in the name of the joint venture or partnership prior to submitting its Proposal, provided that at least one of the joint venturers or partners registered on line on the BART Procurement Portal and downloaded the Solicitation Documents so as to be added to the On-Line Planholders List for this solicitation, such entity will be required to register with the entity’s TIN as an on-line Planholder following the submittal of Proposals, in order for the entity to be eligible for award of this Agreement.

PROPOSERS WHO HAVE NOT REGISTERED ON THE BART PROCUREMENT PORTAL PRIOR TO SUBMITTING A PROPOSAL, (OR FOR JOINT VENTURE OR PARTNERSIP AS DESCRIBED ABOVE PRIOR TO AWARD) AND DID NOT DOWNLOAD THE SOLICITATION DOCUMENTS FOR THIS SOLICITATION ON LINE SO AS TO BE LISTED AS AN ON-LINE PLANHOLDER FOR THIS SOLICITATION, WILL NOT BE ELIGIBLE FOR AWARD OF THIS AGREEMENT.

A Pre-Proposal Meeting and Networking Session will be held on **Thursday, October 25, 2018.** The meeting will convene at **10:00 A.M.** local time, in BART Offices located at **300 Lakeside Drive, 16th Floor, Conference Room No. 1600, Oakland, California 94612**. All questions regarding the RFP should be directed to Mr. David Bui, Procurement Department at (510) 464-6383 or email: dbui@bart.gov. Prospective Proposers are requested to make every effort to attend this only scheduled Pre-Proposal Meeting and Networking Session.

Proposals must be received by **2:00 P.M., local time, Tuesday, November 13, 2018** at the address listed in the RFP. Submission of a proposal shall constitute a firm offer to the District for One Hundred and Eighty (180) calendar days from the date of proposal submission.

Dated at Oakland, California this 9th day of October 2018.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Oji Kanu, Contract Administration Division

 San Francisco Bay Area Rapid Transit District