

Citizen Review Board: General Information

Statement of Purpose:

The BART Board of Directors established a Citizen Review Board (CRB) to increase visibility for the public into the delivery of BART Police services, to provide community participation in the review and establishment of BART Police Department policies, procedures, practices and initiatives, and to receive citizen complaints and allegations of misconduct by BART Police Department employees. The CRB is an advisory committee that reports to the BART Board of Directors. Meetings are generally held once per month, and service on the Citizen Review Board is voluntary.

Duties and responsibilities:

- Receive citizen allegations of on-duty police misconduct
- Participate in recommending appropriate disciplinary action
- Advise Board of Directors, Independent Police Auditor and Police Chief
- Review, recommend and monitor implementation of changes to police policies, procedures & practices
- Meet periodically with representatives of the BART Police associations
- Participate in community outreach

Reimbursement:

Citizen Review Board members volunteer their service and do not receive compensation; however, members are reimbursed for expenses incurred for public transportation to and from regular or special meetings.

Accommodation will be provided to Citizen Review Board members with special needs.

Composition:

The Citizen Review Board is comprised of 11 members:

- One member appointed by each of the nine members of the BART Board of Directors
- One public-at-large member appointed jointly by the BART Board of Directors
- One member appointed jointly by the two BART Police associations

The current vacancy is for District 4, and will be appointed by BART Director Robert Raburn

Member Qualifications:

- Resident of either Alameda, Contra Costa or San Francisco county
- Fair minded and objective
- Demonstrated commitment to community service
- Not currently employed in a law enforcement capacity, either sworn or non-sworn
- Not a relative of current or former BART Police Department personnel
- No felony convictions

Code of Ethics:

Members of the Citizen Review Board shall adhere to the National Association for Civilian Oversight of Law Enforcement (NACOLE) code of ethics. (Visit www.nacole.org for more details)

Confidentiality:

Members of the Citizen Review Board shall adhere to all applicable local, state and federal laws regarding confidentiality.

Meetings/Attendance:

The Citizen Review Board generally meets once a month. All meetings are conducted in compliance with California's Brown Act law. Members who miss three regularly scheduled meetings per fiscal year are subject to removal from the Citizen Review Board. However, temporary leaves of absence may be granted.

Duration of Service:

All appointments to the Citizen Review Board are for a term of 2 years and there are no term limits. **NOTE: The term of the vacant seat in District 4 will expire on June 30, 2015.**

Reporting:

The Citizen Review Board is responsible for preparing quarterly and annual reports of its activities to the Board of Directors. The Office of Independent Police Auditor facilitates the preparation of Citizen Review Board reports.

Training:

Citizen Review Board members receive periodic training on a wide variety of matters relevant to their responsibilities.



APPLICATION FOR APPOINTMENT TO THE BART CITIZEN REVIEW BOARD

The BART Board of Directors established a Citizen Review Board (CRB) to increase visibility for the public into the delivery of BART Police services, to provide community participation in the review and establishment of BART Police Department policies, procedures, practices and initiatives, and to receive citizen complaints and allegations of misconduct by BART Police Department employees. The CRB is an advisory committee that reports to the BART Board of Directors. Meetings are generally held once per month, and service on the Citizen Review Board is voluntary.

As a volunteer member of this board you will:

- Receive citizen allegations of on-duty police misconduct
- Participate in recommending appropriate disciplinary action
- Advise Board of Directors, Independent Police Auditor and Police Chief
- Review, recommend and monitor implementation of changes to police policies, procedures & practices
- Meet periodically with representatives of the BART Police associations
- Participate in community outreach

All Citizen Review Board members must reside in one of the following three counties: Alameda, Contra Costa or San Francisco. Citizen Review Board members must be fair minded and objective with a demonstrated commitment to community service. No person currently employed in a law enforcement capacity, either sworn or non-sworn, shall be eligible for appointment to the Citizen Review Board. No relative of current and former BART Police Department personnel shall serve on the Citizen Review Board. Appointees to the CRB are subject to a background check and must not have any felony convictions. Members serving on the Citizen Review Board are not required to be U.S. citizens.

Personal Information

First Name: _____ Last Name: _____

Home/Mailing Address: _____ City: _____ Zip: _____

Daytime Phone: _____ Alternate Phone: _____

Email: _____

Occupation/Profession: _____

Date of Birth: _____

General Information/Qualifications

In what county do you reside? _____

Are you currently employed in a law enforcement capacity, either sworn or non-sworn? ___ Yes ___ No

Are you a relative¹ of a current or former BPD employee: ___ Yes ___ No

Have you ever been convicted of a felony or misdemeanor? ___ Yes ___ No

If yes, please explain _____

References: Please provide the names and contact information of three (3) references who are qualified to discuss your candidacy for service on the Citizen Review Board:

Name: _____

Address: _____ Phone: _____

Name: _____

Address: _____ Phone: _____

Name: _____

Address: _____ Phone: _____

List any organizations or groups that you belong to or are involved with that you believe bear relevance to your candidacy for service on the Citizen Review Board:

¹Relatives include spouse, domestic partner, child, parent, brother, sister, grandparent, step-parent, step-child, legal guardian, father-in-law and mother-in-law.

