

# Transit Career Ladders Training Program (TCLT)

Introducing Transportation Careers to the Communities We Serve

## Frequently Asked Questions (FAQ's)

#### What is the Transit Career Ladders Training (TCLT) Program?

This project is part of the 2015 Innovative Public Transportation Workforce Development program, directed by the Federal Transit Administration and is designed to meet the growing needs of the transit workforce by providing training access for traditionally under-represented individuals with the goal of developing streamlined pathways into transportation employment. The project funding requested for the TCLT Program will help to support creation of new and enhanced recruitment efforts for new transit entrants in Electronics and Electrical classifications for up to 85 participants.

#### What types of jobs will this training program help me prepare for?

The program focuses on training in the electronics and electrical area and specifically targets training for BART job classifications of Electrician, Train Control Electronic Technician (TCET) and Transit Vehicle Electronic Technician (TVET). For more information about these jobs or to view job descriptions, please visit our BART website at www.bart.gov/jobs.

#### What are the eligibility requirements needed to apply to the TCLT program?

You must be at least 18 years of age by August 1, 2016, complete an online application and agree to program terms and its requirements.

#### Do I need previous experience in the electronics or electrical field?

Previous experience in either field is not required but may be helpful if you are enrolled in the program.

#### How long is the training program and what is the class schedule (days/times)?

The training program dates will last eighteen (18) months beginning from June 2016 through December 2017. For more information about specific college schedules, please visit our "Participating College" section at <a href="https://www.bart.gov/training">www.bart.gov/training</a> and select the link for the college that you are interested in.

#### Where do I apply?

To apply, please visit our website at <a href="www.bart.gov/training">www.bart.gov/training</a> and click on APPLY NOW. You will need an email address which will be used as the primary mode of communication with applicants.

#### What will the selection process be?

The Transit Career Ladders Training (TCLT) Program is designed to meet the growing needs of the transit workforce by providing training access for traditionally under-represented individuals with the goal of developing streamlined pathways into transportation employment.

In order to be considered for the selection process, you must submit a completed application by the closing date and be at least 18 years of age by August 1, 2016 and also successfully pass a college assessment test. There may be additional screening based on criteria as identified by FTA Grant Target Areas indicated above. As part of your participation in the training program or future job

opportunities resulting, you may be asked to undergo a background clearance which can include fingerprinting.

#### How do I find out more information about the colleges?

For more information please visit our 'Partnering Colleges' section on our website at <a href="https://www.bart.gov/training">www.bart.gov/training</a>.

#### Can I get college credits towards a future degree?

Yes, you can get anywhere from 19 to 31 college credits, depending on the college program you enroll in. For more information please visit our 'Partnering Colleges' section on our website at <a href="https://www.bart.gov/training">www.bart.gov/training</a>.

#### Can I work while attending school?

Yes, you can work while attending school but you must be available to attend all classes, complete assigned school/homework and maintain a grade of "C" or higher to stay eligible for the program.

#### Will a certificate of completion be issued?

Yes, you will receive a Training Certificate of Completion indicating the program and units completed.

#### Am I guaranteed a job after I graduate from the college program?

The educational training provided to each of the participants in the Transit Career Ladders Training Program is designed to introduce and increase the knowledge and skills for increased competitiveness as you apply for future internships and jobs in the transit industry. This training program does not guarantee job placement.

#### Are there wages associated with the training?

Participants are not paid wages to enroll in this educational training program; however, as part of the grant funding, tuition and books are covered.

#### I don't have a computer, where can I go to apply?

Visit your community college or local career center for assistance. See 'Partnering Workforce Investment Board Locations' on our website at <a href="www.bart.gov/training">www.bart.gov/training</a> for more information about supportive services and to locate a convenient center. Note: Local libraries may also have computers for use.

# I am interested in the training, but I may need some supportive assistance so that I can successfully participate. Where can I go?

For resources such as use of computer, supportive services assistance, case management and job placement assistance. See 'Partnering Workforce Investment Board Locations' on our website at <a href="https://www.bart.gov/training">www.bart.gov/training</a> for more information about supportive services and to locate a career center.

For financial resources or assistance, please make an appointment with the financial aid office at one of the participating colleges. See 'Partnering Colleges' section on our website at <a href="www.bart.gov/training">www.bart.gov/training</a> for more information about supportive services and to locate a career center.

### $I\ represent\ a\ community-based\ organization.\ Where\ can\ I\ request\ additional\ information\ about\ the\ Transit$

#### Career Ladders Training to promote this program to our clients?

If you are a community agency and would like to have additional information or would like to promote the program through outreach and advertisement at your organization, please email your agency contact information to HRPL@bart.gov indicating your interest and community population that you serve.

#### How can I reach someone for more questions that I may have?

For additional questions about the program, please email <a href="https://example.com/HRPL@bart.gov">HRPL@bart.gov</a>.

For assistance with the online application, please call our hotline at 510-464-6112 from Monday to Friday 8:30-5:00 p.m.