

SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT
300 Lakeside Drive, P. O. Box 12688, Oakland, CA 94604-2888

Citizen Review Board
Bylaws and Regulations Sub-Committee
Minutes of the 1st Meeting
Thursday, August 3, 2011

A regular meeting of the Citizen Review Board Bylaws and Regulations Sub-committee was held on Thursday, August 3, 2011, convening at 4:17 p.m. in the Board Room, 344 20th Street, Oakland, California.

Members present: Benjamin Douglas, Peter Barnett, George Perezvelez, William White, and Sharon Kidd-Lewis.

Staff: Independent Police Auditor Mark P. Smith, and Temporary Assistant to Office of Independent Police Auditor, Anita Grayson.

The meeting was called to order at 4:17 p.m. by Mr. Perezvelez.

Agenda Items discussed:

1. **Call to Order**
2. **Call for Quorum**
William White, Sharon Kidd, George Perezvelez, Peter Barnett and Benjamin Douglas indicated their presence, amounting to a quorum.
3. **Public Comment on items 4 through 7 only**
No comments were made by public speakers.
4. **Selection of Chair of Bylaws and Regulations Sub-Committee.**
After a discussion amongst the members of the sub-committee, Mr. Perezvelez made a motion to elect a chairperson. Mr. Barnett expressed interest and, without any opposition, was selected by the sub-committee as the chairperson.
5. **Review of Bylaws and Regulations to Recommend to the Citizen Review Board.**
Ms. Kidd distributed a sample of Bylaws and Regulations for discussion. The Bylaws and Regulations consist of Articles I through XI.
6. **Development of Bylaws and Regulations to Recommend to the Citizen Review Board.**
After a review of the Bylaws and Regulations, members of the sub-committee were assigned various articles to edit, develop, and/or compose. Distribution of

Articles: **Article I Purpose, Article X Committees, and Article XI Amendments of Bylaws** were assigned to Mr. Perezvelez. **Article IV Officers and Article V Removal of an Officer** were assigned to Mr. White. **Article VI Meetings, Article VII Rules and Regulations, and Article VIII Reports and Recommendations** were assigned to Ms. Kidd. **Article IX Administrative Staff** was assigned to Mr. Barnett.

Article II Functions and Article III Appointed Positions were reviewed and revised. Ms. Kidd will make the revisions and submit for further discussion.

7. **Scheduling of Next Meeting of Bylaws and Regulations Sub-Committee.**
The next meeting was scheduled for Friday, August 12th at 3:00 p.m.
8. **Adjournment**
The meeting was adjourned at 6:05 p.m.