

SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT
300 Lakeside Drive, P. O. Box 12688, Oakland, CA 94604-2888

Citizen Review Board
Bylaws and Regulations Sub-Committee
Minutes of the 2nd Meeting
Friday, August 12, 2011

A regular meeting of the Citizen Review Board Bylaws and Regulations Sub-committee was held on Friday, August 12, 2011, convening at 3:00 p.m. in the Board Room, 344 20th Street, Oakland, California.

Members present: Ben Douglas, William White, Sharon Kidd and Peter Barnett.

Staff: Independent Police Auditor Mark P. Smith.

The meeting was called to order at 3:00 p.m. by Chairperson Mr. Barnett.

Agenda Items discussed:

1. **Call to Order**
2. **Call for Quorum**
Ben Douglas, William White, Sharon Kidd, and Peter Barnett indicated their presence, amounting to a quorum.
3. **Public Comment on items 4 through 8 only**
No comments were made by public speakers.
4. **Review of Bylaws of Comparable Police Oversight Agencies as well as Other BART Advisory Bodies.**
Mr. Smith distributed the BART Accessibility Task Force By-Laws as a tool to assist in developing the bylaws.
5. **Review of Incorporation by Reference of Citizen Oversight Model into Bylaws of the Citizen Review Board.**
The sub-committee discussed the proper way to reference the Oversight Model throughout the bylaws.
6. **Development of Bylaws and Regulations for Approval of the Citizen Review Board.**
Article I Purpose, Article II Functions, Article III Appointed Positions (Member of the Board), Article VI Meetings and Article XI Amendments of Bylaws were assigned to Mr. Barnett. Article IV Officers was assigned to Mr. White and Ms. Kidd. Article V Removal of an Officer and Article X Committees were assigned

to Mr. Douglas. Article VII Rules of Regulations and Article VIII Reports and Recommendations were assigned to Ms. Kidd. Article IX Administrative Staff will remain for now.

7. Agenda Building for Clarification of Assigned Responsibilities amongst Members of the Bylaws and Regulations Sub-Committee.

This item was addressed throughout the course of the meeting

8. Scheduling of Next Meeting of Bylaws and Regulations Sub-committee.

The next meeting will be held in the BART Board Room on Monday, August 22, 2011 at 3:00 p.m.

9. General Public Comment

No comments were made by public speakers.

10. Adjournment at 5:00 p.m.

The meeting was adjourned at 5:27 p.m.