## SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT

300 Lakeside Drive, P. O. Box 12688, Oakland, CA 94604-2688

## NOTICE OF MEETING AND AGENDA OFFICE OF CIVIL RIGHTS LIMITED ENGLISH PROFICIENCY (LEP) ADVISORY COMMITTEE

December 3, 2013 10:30 a.m. – 1:00 p.m.

A meeting of the Limited English Proficiency (LEP) Advisory Committee will be held on Tuesday, December 3, 2013, at 10:30 a.m. The meeting will be held in the Kaiser Center Second Floor, Conference Room 203, 300 Lakeside Drive, Oakland, California, 94612.

## **AGENDA**

- 1. Overview of final translation of "Learn BART" booklet for LEP riders. For discussion.
- 2. Review of updates and revisions to BART's Language Assistance Plan. For discussion.
- 3. General Discussion and Public Comment.
- 4. Next Committee Meeting Date.
- 5. Adjournment.

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to this meeting, as there may be people in attendance susceptible to environmental illnesses.

BART provides services/accommodations upon request to persons with disabilities and individuals who are limited English proficient who wish to address BART Board matters. A request must be made five days in advance of a Board or committee meeting. Please contact the District Secretary's Office at (510) 464-6083 for information.