

BART Agreement Number: 6M8147
Work Plan No. A.03- Project Management Support

Approval Date: 06/19/19

Scope:

Consultant to provide personnel on a level-of-effort basis to accomplish tasks related to project control activities as assigned by the Group Manager, Program Management, Planning, Development & Construction. Typical tasks include but are not limited to:

- Administration of Professional Services Agreements, including:
 - Monthly invoice tracking and processing
 - Maintenance of Agreement files
 - Coordination with Project Financial Analysts
- Upload project documents to WongCMS
- Attendance at meetings, as requested

Prime: PGH Wong

Subconsultants: None

Total Work Plan Value: \$84,756