##### Citizens’ Oversight Committee Meeting Minutes

##### Wednesday, February 27, 2019 4:30 pm

##### Conference Room 1700, Kaiser Center Tower, 17th Floor300 Lakeside Drive, Oakland CA 94612

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| **Meeting Number**Term 6, Meeting 8 | **Meeting Date**February 27, 2019 | **Meeting Time**4:48 pm – 5:53 pm |
| Attendees | *Current Members*Derek Schaible, chairChing WuKaren Varnado, vice chair | *BART Representatives*Zecharias “Zach” AmareJose “Ramiro” SalazarRachel RussellDiann CastleberryChristopher Vasquez |
| **Agenda Item** | **Action Taken** |
| Welcome & Introductions | Committee Chair D. Schaible called the meeting to order at 4:48 pm.D. Castleberry acknowledged the following BART representatives in attendance: Capital Projects Group Manager Zecharias “Zach” Amare; Senior Planner Rachel Russell (Systems Development/PD&C); and Diann Castleberry and Christopher Vasquez, The Allen Group (On-Call Community Relations).D. Castleberry took roll call, noted members in attendance and confirmed there was a quorum. D. Castleberry noted there were three members of the public in attendance, including BART Director Robert Raburn who attended as a member of the public; along with Tom Horton, retired Earthquake Safety Program Group Manager, and Jim Norkse, local resident. |
| Informational Report | Transbay Tube (TBT) Earthquake Safety Service Plan: BART Early Bird ExpressRachel Russell, Senior Planner, representing Systems Development/Planning, Development & Construction, provided a verbal update on the Service Plan for the TBT. The report is a follow-up to the November 7, 2018 meeting and covered the following update:* On February 11, 2019 the TBT Service Plan launched and had been operational for 12 days (at the time of this reporting).
* Multiple methods of outreach and communication were used, and efforts proved to have been successful with apparently no public surprises – everyone appeared to be aware of this change in service and offering of alternative bus service. There may have been some who did not know how to use it or chose not to use it.
* Ridership results showed that 1,000 riders per day using the Early Bird bus service, with 1,500 who reverted to taking the later first train between 5am – 6:15am. There are some unknowns of what may have happened with the remaining 400 passengers. There may have been a number of those who chose to drive, stay home, or were on vacation. During this period, it happened that there was a holiday, heavy rains, and an Oakland Unified School District (OUSD) strike. That information will become more apparent with time and data.
* In the first few days there were a couple of challenges that BART is working on with Bus operators to find solutions.
* There is a daily service review with all bus operators and BART’s Early Bird Planning team to check in, hear reports and determine improvements moving forward.
* Starting March 18, AC Transit will be adding a Fruitvale Station Stop.
* Beginning March 11, Golden Gate Transit will add a service stop in West Oakland at the AC Transit NL regular stop located at West Grand and Adeline.
* Requests to add stops along Bus #714 West Bay line at 5th and Mission with SFMTA to capture those riders who normally use the Civic Center and Powell Street Stations is under discussions.
* In June 2019, there will be additional improvements implemented, including moving up start times for San Francisco arrivals to 4:40am from the current 5:00am.
* There were 26 complaints and 3 compliments received:
* *Day 2 of the BART bus, and man I think I am in comfort. If it stays like this, they can take 7 years to upgrade the TBT.*
* *On Day 1 at Pittsburg/Bay Point Station it seemed like there were triple the number of people on the platform for my normal 5:01am train.*
* *I took the Early Bird Express and saw a nice, nearly empty double decker bus at the stop at 4:05am.*
* *There needs to be more shuttle service going to the City from El Cerrito del Norte.*
* *WestCAT was too early and Golden Gate was hella late.*
* *Thanks for having a friendly team at the Pleasant Hill Station this morning. I know they were freezing, but very helpful.*
* The Committee engaged in questions seeking clarification regarding the Early Bird (700 series) ridership, schedule, the parking App usage, new West Oakland bus stop and AC Transit ridership.
* R. Russell agreed to come back to the next meeting to update the Committee. Chairperson D. Schaible thanked Ms. Russell for her report.
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| Project Update | Z. Amare, Capital Projects Group Manager, provided an overview of the program’s progress since the last meeting, noting the completed, current, and upcoming activities, with photos representing construction activity. Below is a summary of the report:* There are two contracts remaining:
	+ A-Line Stations: Fruitvale and Coliseum
	+ TBT Retrofit

A-Line Stations: Fruitvale and Coliseum* The A-Line Stations (Fruitvale and Coliseum) earthquake safety construction is progressing at a swift pace in multiple locations with more than 50% completion at Fruitvale Station.
* The Contractor is projecting completion in 2019, although the Contract schedule shows completion in 2021.
* Noise and dust mitigation measures are being implemented and monitored for compliance.
* Z. Amare thanked the public for their patience during this inconvenience.

TBT Retrofit* Since the last Committee meeting there was an article by the San Francisco Chronicle featuring the TBT Retrofit.
* The TBT Retrofit project started two years ago.
* Since the last meeting, 2 locomotives have been delivered along with 10 MVC flat cars. Additionally, plate handling equipment was delivered and is being tested in the Contractor’s test facility.
* TBT is working in two shifts, one during the day and one at night.
* This project is very interesting and extremely complex because of the logistical coordination, sequencing, and timing, as well as design and fabrication of specialized equipment that are in mammoth proportions, including having to work often in confined spaces.
* Due to the Security Sensitive Information (SSI) nature of the project, details are limited.

General DiscussionsThe Committee was pleased with the presentation of materials and the response to questions. There were no public comments. The next meeting will signify the start of a new term (2019-2021) with some new committee members and alternates. The Committee Membership Appointment for the New Term (2019-2021) item is scheduled to go to the April 11 Board meeting on the consent calendar. Additionally, the Committee agreed to have the Committee Chair D. Schaible give a report to the Board, as a Committee update. The Committee report to the Board item is scheduled for the April 25 Board meeting under Board Matters. Also, the Committee Chair, members and staff thanked Committee member Ching Wu (Engineering seat) for his dedication and participation on the Committee.  |
| Schedule and Financial Report | Z. Amare provided an overview of the Program’s schedule and finances, noting the following:* The 2004 Measure AA Bond funds represent $980M.
* A request to release the remaining tranche of funds has been made to the Treasury.
* Further discussions regarding scope and costs will be shared at the next meeting as staff informed the Committee that there is a budget shortfall in overall funding, which may require changes to the scope.
* The financial report provided expenditures available through December 2018, showing that the project had expended $736,025,449, which amounts to 75% of the total Bond funds.
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| Review of Administrative Matters | D. Castleberry reviewed the following administrative matter: The October 3 and November 7, 2018 meeting minutes were reviewed, approved and accepted by one motion by Derek Schaible and second by Ching Wu. The motion passed by unanimous vote. The minutes will be posted on the BART website.The next meeting will signify the start of a new term (2019 – 2021) with some new committee members and alternates. The item scheduled for the April 11 Board meeting consent calendar. Additionally, the Committee agreed to have the Committee Chair D. Schaible give a report to the Board, as a Committee update.The Committee thanked Ching Wu for his dedication in participating on the Committee.  |
| Public Comments | No public comments.  |
| Next Meeting | Members and staff tentatively agreed to meet next on **Wednesday, June 19, 2019 at 4:30 pm.**  |
| Adjournment | The meeting was adjourned at 5:53 pm. |