

**BART Agreement Number: 6M8180**

**Approval Date: 10/24/23**

**Work Plan No. A.06-02 15LK-140 Market Street Entry Canopy Project - The Allen Group CM Services Jan 2024 to December 2025**

**Scope:**

Scope of services will include the following work: Provide Construction Management Services through December 2025 as required to administer construction of 15LK-140 Market Street Entry Canopies. This work plan includes only the work and charges from TAG employees and structural inspection by RES Engineers. Other charges for subconsultants on the team that are working on this Contract will be charged through a currently approved, separate TAG/TRC work plan.

Construction Management support services generally includes those items included in BART's Resident Engineer's Manual including:

- Daily interaction and correspondence with the Contractor
- Coordinating field activities
- Chair and document phasing coordination meetings with BART and Contractor, and with Market Street Escalators CM and Contractor staff
- Document control
- Submittal review process
- RFI Response
- Preparation/negotiation and processing of change orders
- Cost estimation/Engineers Estimates
- Chairing and preparation of meeting minutes for progress meetings and special meetings as required
- Processing contractor invoicing
- Schedule/claims analysis as necessary
- Daily inspection of canopies installation work including preparation of Inspector Daily Reports
- Daily interaction and correspondence with the Contractor
- Field Engineer/Inspector support of coordinating field activities, RFI and submittal review process, and change order process as needed.
- Other technical support or services as required to support construction completion

See the attached Appendix A Construction Responsibility Matrix for more details on the scope of work.

**Prime: The Allen Group**

<b>Subconsultant</b>	<b>Amount</b>	<b>DBE (Y/N)</b>	<b>SBE (Y/N)</b>
RES Engineer	\$ 136,933	N	N

**Total Work Plan Value: \$ 3,519,950**