



San Francisco Bay Area Rapid Transit District

Measure RR Program

BART Bond Oversight Committee

Friday, September 15, 2023

9:30 AM – 12:00 PM

Adopted Minutes

MEETING NUMBER	MEETING DATE	MEETING TIME
Term 5, Meeting 1	Friday, September 15, 2023	9:30 am – 12:00 pm
	Committee Members Michael McGill, Chair Cindy Rosenthal, Vice Chair Daren Gee Suzanne Loosen Vinit Shrawagi Sonja C. Stewart Janey Wang	

Agenda Item	Meeting Notes
1. Call to Order	
A. Roll Call	Cindy Simon Rosenthal absent. All other members present.
2. General Public Comment	Cato Institute Policy Analyst Marc Joffe addresses the committee in person. Says Link 21 is unnecessary to address overcrowding; urges committee to investigate need for project. Written comment from Shayla Bohanan. Writes more people would use the Pittsburg transfer station if the parking lot was closer to the entrance.
3. Administrative Items	
A. Meeting Minutes: June 16, 2023	Vice Chair Daren Gee wants to fix typo on page 1 and moves approval. Vinit Shrawagi seconds. Approved with Chair Michael McGill, Gee, Shrawagi, Sonja Stewart, and Janey Wang in favor. Suzanne Loosen abstains. Rosenthal absent.

B. Approval of Meeting Schedule	Schedule of meetings for January 19, 2024, April 19, 2024, June 21, 2024, September 20, 2024, January 17, 2025, April 18 2025, and June 20 2025 approved unanimously with Rosenthal absent.
C. AB 1234 Ethics Training	Rosenthal joins meeting. Committee members are told they must do AB 1234 ethics training every 2 years. Loosen, McGill, and Rosenthal say they need to undergo the training.
D. Vote on Committee Chair and Vice Chair	Gee nominates Chair McGill for another term. Seconded by Stewart. Approved unanimously. Gee nominates Rosenthal for Vice Chair. Seconded by Shrawagi. Approved unanimously.
E. Vote to Establish Programmatic Informational Deep Dive Ad Hoc Subcommittee and Appoint Chair and Members	Gee nominates himself as subcommittee chair, Stewart and Wang as members. Approved unanimously. Assistant GM of Infrastructure Delivery Sylvia Lamb recommends subcommittee start with look at how BART is doing reporting and oversight to give subcommittee ideas for where it can dive deeper in future meetings.
4. 2023 Annual Report	
A. Chair's follow up on Annual Report presentation to the BART Board	Chair McGill reports BART Board appreciates all the work the committee puts in. External Affairs Communications Officer Chris Filippi says report was well received with much positive feedback on the effort that goes into producing the report. Gee says McGill did fantastic job summarizing the efforts of the committee. Stewart request going forward committee receive reminders of time, date, and location of future BART Board meetings when RR Report is discussed.

B. 2024 Annual Report Outlook	<p>Filippi details public rollout of Annual Report to press and general public. Tells committee next step is to present report outline at January meeting.</p> <p>Shrawagi asks for metrics to measure distribution of report.</p> <p>Rosenthal says subcommittee process is working well. Suggests focusing as much as possible on rider experience in future reports.</p> <p>Stewart requests list of stakeholders be included in report.</p>
C. Vote to Establish 2024 Annual Report Subcommittee	Rosenthal moves Shrawagi as subcommittee chair and Rosenthal and Loosen as members. Seconded by Gee. Unanimously approved.
5. Measure RR BART Safety, Reliability and Traffic Relief Program Presentation	
A. Measure RR Overall Progress	<p>Zecharias Amare, Acting Chief of Project Delivery begins the presentation overview.</p> <p>Maansii Sheth, Measure RR Program Manager, along with other staff, also present.</p> <p>Shrawagi asks about timing of Communications Based Train Control-related projects. Lamb says timing depends largely on outside funding sources.</p> <p>Gee notes 47% of RR funding spent and 52% of work completed but more complex projects are coming up.</p> <p>Wang would like to see actual vs historical comparison for budget forecasts.</p> <p>Rosenthal asks what it means to be challenged by resource assignment for North Berkeley station access. Lamb says adequate staffing can still be a challenge.</p>
B. Break	Committee took a 5-minute break.

C. Measure RR Program Updates	<p>Joseph Towner from Office of Civil Rights and other BART staff provide update on small business outreach.</p> <p>Gee asks if there's a way to track how many small businesses who attend BART events land work with primary contractors.</p> <p>Stewart asks if contractors are tracked for their performance. OCR staff say a primary contractor can't list a business and then not give them work.</p> <p>Human Resources Director Rosalind Bolds provides update on RR staffing.</p> <p>Maansii Sheth, Measure RR Program Manager presents project milestones.</p>
6. Future Agenda Items and Questions	Gee requests staff arrange scheduling for first meeting of the deep dive subcommittee.
7. Committee and Staff Announcements	No staff updates and no additional public comment.
8. Adjournment	Meeting adjourned at 11:42 am.