



San Francisco Bay Area Rapid Transit District

Measure RR Program

BART Bond Oversight Committee

Friday, January 19, 2024

9:30 AM – 2:00 PM

Adopted Minutes

MEETING NUMBER Term 5, Meeting 2	MEETING DATE Friday, January 19, 2024	MEETING TIME 9:30am-2:00pm
	COMMITTEE MEMBERS Michael McGill, Chair Cindy Rosenthal, Vice Chair Suzanne Loosen Vinit Shrawagi Sonja C. Stewart Janey Wang	

Agenda Item	Meeting Notes
1. Call to Order	
A. Roll Call	Stewart absent. All other members present.
2. Public Comment	No public comment.
3. Administrative Items	
A. Meeting Minutes September 15, 2023	Shrawagi requests addition of September 2024 meeting to approved schedule listed in minutes. Minutes unanimously approved. Stewart absent.
B. Announcements on Membership of Bond Oversight Committee and Subcommittees	Chair McGill announces Daren Gee has resigned from the Bond Oversight Committee because he took a job with a contractor that does business with BART.

	<p>Stewart arrives at meeting.</p> <p>Committee votes unanimously to appoint Stewart to succeed Gee as chair of Deep Dive Ad Hoc Subcommittee. Shrawagi unanimously approved to join subcommittee as a member.</p>
C. Staff Practice to Track/Follow Up on Public Comments	<p>BART staff reports no outstanding questions to report back on.</p> <p>Loosen asks if written public comments on projects are forwarded to the appropriate staff person for review. BART staff confirms that's the case.</p>
4. 2024 Annual Report Draft Outline Presentation	
A. Draft Outline Presentation	<p>BART staff presents general outline for 2024 Measure RR Annual Report.</p> <p>Shrawagi suggests moving “past accomplishments” of RR back in report.</p>
B. Public Outreach: Initial List of Stakeholder Groups Staff Reached Out to by Demographic Type	<p>Stewart says it would help for BART to show what it did to reach out to everybody in build up to putting Measure RR before voters. Says she wants stakeholders to know BART is watching out for them.</p>
5. Measure RR (BART Safety, Reliability, and Traffic Relief Program) Presentation	
A. Annual View	<p>Stewart requests names and titles of presenting staff be shared with Bond Oversight Committee.</p> <p>Chair McGill recommends name plates for staff.</p> <p>Shrawagi asks for document that highlights a quarterly breakdown of when items will be highlighted in detail on an annual basis.</p> <p>Update delivered by BART Chief Infrastructure Delivery Officer Joy Sharma and Measure RR Program Manager Maansii Sheth.</p> <p>Wang asks why particular projects are chosen to be highlighted? Staff says mostly has to do with time constraints and to share about projects that are most visible or have the greatest impact on riders.</p> <p>Wang asks is System Access Requests will continue to grow or stabilize going forward? Staff</p>

	<p>says anticipation is it'll stabilize for the next few years.</p> <p>Vice Chair says theme of "rider experience" allows the Annual Report to properly convey the importance of the work.</p>
B. Financial Overview Update	<p>Sheth provides Financial Overview Update. Shrawagi asks why Communications Based Control Work appeared to pick up? Staff says timing is tied to work being scheduled at Hayward Test Track.</p>
C. Break	<p>Committee takes 10-minute break</p>
D. Small Business Outreach	<p>Joseph Towner with BART's Office of Civil Rights presents on Small Business Outreach.</p> <p>Chair McGill asks how does BART ensure RR is getting all the contractors it needs? Staff says goal is to get all contractors qualified for the appropriate certifications. That way contractors can be more competitive when they bid for contracts.</p>
E. Measure RR Staff Organization Chart	<p>BART Group Project Delivery Manager Mitra Mohab presents RR Staff Organization Chart.</p> <p>Shrawagi says org chart suggests RR Program is well staffed. Asks if the chart is similar to past versions? Staff replies main changes are addition of Chief and Assistant Chief of Infrastructure roles.</p>
F. Appendix: Financial Outlook, Program Status & Milestones	<p>Shrawagi asks about next tranche of Green Bonds funding and whether committee can get more information on what challenges might come up due to rising interest rates? Staff says topic is on the schedule for a quarterly update.</p> <p>Chair McGill says he's interested in watch list. Asks between supply and contractor shortages is program far enough to do an overall assessment to original budgeting? Staff says that work is happening on a continued basis through its earned value work.</p> <p>Shrawagi requests making watch list items more visible than being listed at the bottom of slides.</p>

	Vice Chair Rosenthal asks if things out of BART's control such as dealing with external agencies could impact other RR work going forward? Staff says only concern is schedule impact. If key projects in power program aren't completed other power work has to wait.
6. Programmatic Informational Deep Dive Ad Hoc Subcommittee Update	Staff provides update for process to replace former Committee Member Gee.
7. Future Agent Items & Questions/Committee Member Announcements.	<p>Shrawagi asks about timing for Annual Report Subcommittee meeting to review initial draft. Staff says plan is for late March or early April.</p> <p>Vice Chair Rosenthal says it's not easy to find RR content by itself on BART.gov. Asks for discussion on how to use other communication tools in addition to the final report to get information out about RR.</p>
8. Public Comment	No verbal or written public comment received.
9. 30 Minute Break	Committee breaks for lunch
10. AB 1234 Training for Chair McGill, Vice Chair Rosenthal, and Members Loosen and Wang	McGill, Rosenthal, Loosen, Wang, and Stewart attend ethics training presented by BART legal team.
11. Adjournment	Meeting adjourned at 1:52pm.