

Appendix H. Support Letter Template

Subject: Support for Safe Trips to BART

Dear [Title] [Last Name]:

I am a BART rider who frequently uses the **[Station Name]** station. I am writing to express my support for implementing roadway safety roadway improvements on your jurisdiction's portion of the high-injury network identified in *Safe Trips to BART: An Action Plan for Safer Roadways*, found at www.bart.gov/safetrips. Furthermore, I strongly encourage you to design and construct safety projects conceptualized in the **[Name of one of the 7 stations]** Focus Station Area Action Plan.

This plan, funded by the federal **Safe Streets and Roads for All (SS4A)** program, includes a toolbox of recommended strategies and design options to improve roadway safety on public streets that provide access to BART stations. It is designed to help cities, counties, towns, and Caltrans identify streets on the high-injury network and secure funding for safety projects. The Focus Station Area Action Plans offer a template that agencies can use to prioritize projects and prepare funding applications.

[PARAGRAPH FOR AGENCY STAFF] I urge you to incorporate the following locations, identified in *Safe Trips to BART: An Action Plan for Safer Roadways*, in your capital improvement program. This will enable you to pursue funding opportunities at the local, regional, state, and federal levels for designing and constructing roadway safety improvements.

- **[Street or location on High-Injury Network and/or specific project]**

[PARAGRAPH FOR ELECTED OFFICIAL] I respectfully ask that you advocate for incorporating the following locations, identified in *Safe Trips to BART: An Action Plan for Safer Roadways*, in your agency's capital improvement program. This will enable staff to pursue funding opportunities at the local, regional, state, and federal levels for designing and constructing roadway safety improvements.

- **[Street or location on High-Injury Network and/or specific project]**

Thank you for your leadership and commitment to ensuring safe access to BART, one of our community's most important public transit assets.

Sincerely,

[Your Name]

[Neighborhood or City, optional]

[Optional: Contact Info]