

Work Plan No. A.03-01 01RQ-102 HMC (Phase 2) Civil Grading / DSDC Services

Scope:

CONSULTANT will provide DSDC and support the CM Team/BART Project Manager (PM) in managing and administering Contract No. 01RQ-102 through project closeout. Tasks will include the following:

- Respond to requests for information (RFIs) (typically within 5 working days of receiving the RFIs or as directed by the CM Team/BART PM).
- Review submittals (typically within 10 working days of receiving the submittals or as directed by the CM Team/BART PM).
- Attend construction meetings onsite or via teleconference as requested by the CM Team/BART PM.
- Attend site visits to observe equipment testing and construction activities, conduct field investigations as requested by the CM Team/BART PM.
- Support the CM Team/BART PM in preparing Change Notices by providing new and/or revised signed documents (specifications, drawings, sketches) and cost estimates. Within 7 working days of being notified of the change, provide a time estimate to the CM Team and BART on when the supporting documents and estimates will be completed.
- Support the CM Team/BART PM in preparing punch lists during Final Inspection, as needed.
- Assist in the review of Potential Claims and Claims, when requested.
- Support the CM Team with coordination and document control, as needed.
- Other duties and design services as identified by the CM Team and BART.
- Perform periodic and final reviews of Contractor's Record (As-Built) Drawings in coordination with the Resident Engineer for accuracy and in conformance with BART CAD standards.

3.0 QUALITY ASSURANCE/QUALITY CONTROL PLAN (QA/QC PLAN) REQUIREMENTS

The purpose of the QA/QC Plan is to provide that the work product prepared for the Hayward Maintenance Complex Project Phase 2 by CONSULTANT meet applicable professional guidelines and standards. CONSULTANT will utilize the BART Hayward Maintenance Complex Project Phase 2 QA/QC Plan, Revision A, dated September 21, 2018 in order to follow, support, implement, and enforce the contract requirements for the Project. The QA/QC Plan conforms to the requirements set forth in the District's Quality Management Plan (QMP) for the Transbay Corridor Core Capacity Program (TCCCP) that are applicable to design activities. The QA/QC Plan also follows the Federal Transit Administration (FTA) Quality Management System Guidelines, dated December 2012, FTA-PA-27-5194-12.1.

Prime: PGH Wong Engineering, Inc

Subconsultant	Amount
AMC Consulting Engineers	\$ 153,621
Towill, Inc.	\$ 61,221
WRECO	\$ 7,351

Total Work Plan Value: \$ 506,261