BART Agreement Number: 6M8210 **Approval Date: 11/05/2026**

Work Plan: A.05-05 Project Portfolio Management System (PPMS) Training Video Development

Scope:

SECTION 3.1 – Training Videos

SCOPE / FUNCTIONALITY

Consultant shall provide videos for the following modules. There may be additional videos if there is available funding. The videos defined below will be delivered and if there is available funding we will provide additional videos. Estimated number of videos is sixteen, eleven which are defined and five which have not been defined at this time.

- Ecosys Login
- Contract setup
- Meeting Minutes
- RFI
- CDRL
- Submittals
- Payment Applications
- Change Orders
- Change Notices
- NCR
- WPR
- Project Setup
- Forecasting / ETC
- Earn Value (EVM)
- Additional custom reporting

Videos will be in this format for all videos.

- MP4 videos (1 GB max, 1080p)
- Closed captions (.SRT or .VTT)
- Transcript (Word or PDF)
- Course description

Videos will be delivered via upload to BART's SharePoint site.

Prime: JACOBS

Subconsultants: None.

Total Work Plan Value: $ 79,573