

**SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT
NOTICE TO BIDDERS**

GENERAL INFORMATION

The SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT, Oakland, California, is advertising for Bids for Balboa Park Station Wayfinding Improvements, Contract No. 11OG-121, on or about March 27, 2017, with sealed Bids received until the hour of 2:00 p.m., Tuesday, May 2, 2017.

Bidders should note that this Contract is subject to the District's Small Business Program that includes a preference of 5% of the Bid Price of the lowest responsible Bidder, up to a maximum of \$250,000, for a certified Small Business Prime Contractor submitting a Bid on this Contract. Bidder's attention is directed to the Instructions to Bidders Paragraphs 7.H and 14.B.1 and Supplementary Conditions Article SC7.4, which set forth the District's Small Business Program requirements. Inquiries regarding the District's Small Business Program shall be directed to the District's Office of Civil Rights, 300 Lakeside Drive, 16th Floor, Oakland, CA 94612, Telephone at (510) 464-6100, or to BART's Website at: www.bart.gov/ocr.

REQUIRED REGISTRATION ON THE BART PROCUREMENT PORTAL

Prospective Bidders or Interested Parties (including prospective Subcontractors of any tier) who are not currently registered on the BART Procurement Portal to do business with BART are required to register on the BART Procurement Portal on line at <https://suppliers.bart.gov> in order to download the Contract Documents (including Contract Drawings and Contract Specifications), updates, and any Addenda issued on line and be added to the On-Line Planholders List for this solicitation.

If a Prospective Bidder is a joint venture or a partnership, such entity must register on the BART Procurement Portal with the entity's Tax Identification Number (TIN) and download the Contract Documents so as to be listed as an On-Line Planholder under the entity's name prior to submitting its Bid, in order for the entity to be eligible for award of this Contract.

Prospective Bidders or Interested Parties may also purchase printed copies of the Contract Documents from the District Secretary's Office by downloading the Contract Documents' Order Form from the BART Procurement Portal website and submitting the completed Contract Documents' Order Form to the District Secretary's Office. Prospective Bidders or Interested Parties must be registered on the BART Procurement Portal to do business with BART in order to be able to download the Contract Documents' Order Form. Downloading the Contract Documents' Order Form will automatically make a Prospective Bidder or Interested Party an On-Line Planholder. In order to be an On-Line Planholder and be eligible for award of this Contract, a Prospective Bidder must either: i) download the Contract Documents for this solicitation from the BART Procurement Portal or ii) download the Contract Documents' Order Form with which to purchase the Contract Documents directly from the District Secretary's Office.

BIDDERS WHO HAVE NOT REGISTERED ON THE BART PROCUREMENT PORTAL PRIOR TO SUBMITTING A BID AND DID NOT OBTAIN THE CONTRACT DOCUMENTS FOR THIS SOLICITATION EITHER ON LINE OR DIRECTLY THROUGH THE DISTRICT SECRETARY'S OFFICE IN ORDER TO BE LISTED AS AN ON-LINE PLANHOLDER FOR THIS SOLICITATION, WILL NOT BE ELIGIBLE FOR AWARD OF THIS CONTRACT.

BIDDERS MAY OBTAIN INFORMATION ON THE STATUS OF THE AWARD OF THIS CONTRACT BY CHECKING THE BART WEBSITE: <http://www.bart.gov/aboutbod/meetings.aspx> FOR CONTRACTS SCHEDULED TO BE PRESENTED BY STAFF TO THE BART BOARD FOR AWARD CONSIDERATION.

DESCRIPTION OF WORK TO BE PERFORMED

The time for receipt of Bids may be extended by the District's General Manager, or authorized representative, from the above-stated Bid Opening date. Notice of such extension will be published at least once in a newspaper of general circulation in the District, which publication will be at least ten (10) Days before Bids are formally received and opened.

The Work, in general, includes furnishing all equipment, tools, materials, labor, management, coordination, professional services, and any other services required to complete wayfinding improvements to the Balboa Park Station site. Additionally, the Work includes, but is not limited to: electrical, communications, structural design,

and construction. Removal of selected existing signage and restoration of existing finishes where signage is removed, lead paint and asbestos inspection and abatement in connection with removal of signs and installation of wayfinding improvements, all as outlined in the Contract Specifications and shown on the Contract Drawings. The Contractor shall complete all Work indicated, specified and directed to be performed under this Contract within three sixty-five (365) Days after the effective date of the Notice to Proceed.

Bidder License Requirement: Classification A or Classification B, and be in good standing with the Contractors' State License Board. Estimated Value of the Contract is \$950,000.00 to \$1,000,000.00.

PRE-BID MEETING

A pre-Bid meeting will be held on **Tuesday**, April 4, 2017. The pre-Bid meeting will convene at 10 a.m. at the District's Offices, at Conference Room 1700, 17th Floor at 300 Lakeside Drive, Oakland, California. At the pre-Bid meeting the District's Non-Discrimination Program for Subcontracting and the District's Small Business Program will be explained. Prospective Bidders are requested to make every effort to attend this only scheduled pre-Bid meeting. Interested prospective Bidders are requested to confirm their intention to attend by notifying the District's Contract Administrator Leo Berry-Lawhorn, at telephone (510) 464-7546 or email, LberryL@bart.gov prior to the date of the scheduled pre-Bid meeting.

The Availability Percentages for this Contract are, for Minority Business Enterprises (MBEs) 23% and for Women Business Enterprises (WBEs) 12%. If a firm is owned and controlled by a Minority Woman or Minority Women, the firm may be counted towards meeting both the MBE and WBE Availability Percentages.

WHERE TO OBTAIN OR SEE BID DOCUMENTS **(Available on or after March 27, 2017)**

Bid Documents must be obtained through the BART Procurement Portal as described above. However, prospective Bidders or Interested Parties that elect to purchase printed copies of the Contract Documents, must first download the Contract Documents' Order Form from the BART Procurement Portal website and then submit the completed Contract Documents' Order Form to the District Secretary's Office, San Francisco Bay Area Rapid Transit District, 23rd Floor, 300 Lakeside Drive, Oakland, California 94612. Such printed copies of the Contract Documents shall be purchased with either cash, check, or postal money order drawn in favor of the San Francisco Bay Area Rapid Transit District in the following amount, which includes any applicable sales tax, and is not refundable:

Contract Book and Contract Drawings (Includes forms for submittal of Bids)	\$100.00
Full Size Drawings, per sheet	\$ 2.50
<u>BART Facilities Standards, Standard Specifications, Release R3.0.3, dated January 2016 (BFS):</u>	
<u>BFS Compact Disc (CD)</u>	<u>\$ 20.00</u>

Copies of BART Facilities Standards, Standard Specifications, Release R3.0.3, dated January 2016 may be purchased as described above or may be downloaded from the District website: www.bart.gov.

Copies of current edition of the Standard Specifications of the Department of Transportation, State of California can be purchased at the Caltrans Office, located at 1900 Royal Oaks Drive, Sacramento, California, telephone (916) 654-2852 or by written request to: Department of Transportation, Publication Unit, 1900 Royal Oaks Drive, Sacramento, CA 95815 or by visiting the following website, www.dot.ca.gov.

Bidders are informed that all of these documents will be required in the preparation of Bids. Each Bid shall be on a prescribed Bid Form and shall be for the entire Contract including all Bid Items.

Bid Documents may be examined at certain public and private plan rooms. Bid Documents may also be examined free of charge at the District's Offices on or after March 27, 2017. The location of these plan rooms and the District's Offices may be obtained by calling the District's Contract Administrator at the telephone number set forth above.

Dated at Oakland, California this 24th day of March, 2017.

/s/Patricia K. Williams
Kenneth A. Duron, District Secretary
San Francisco Bay Area Rapid Transit District