Work Plan: No. A.21-01 BART Hayward Maintenance Complex (HMC) Phase 2 Track Procurement Design Support During Construction Job No. 86450B4.886

Scope:

2.0 SCOPE OF SERVICES

The Scope of Services for the Hayward Yard Maintenance Complex (HMC) Phase 2 Trackwork Procurement Project is to provide as-needed Design Support During Construction Services for Contract 01RQ-101 which includes fabrication of design elements, support of the Construction Management (CM) team/BART Project Manager (PM) in managing and administering the Contract from Notice-to-Proceed (NTP) through Project closeout, and the following tasks:

a) Respond to Requests for Information (RFIs) within 5 working days of receipt or as directed by the CM team/BART PM.

b) Review submittals within 10 working days of receipt or as directed by the CM team/BART PM.

c) Attend Construction Meetings on-site or via teleconference as requested by the CM team/BART PM.

d) Attend site visits to observe equipment testing and construction activities, conduct field investigations as requested by CM team/BART PM.

e) Support the CM team/BART PM in preparing change notices by providing new and/or revised signed documents (specifications, drawings, sketches) and cost estimates. Provide a time estimate to the CM team and BART on when the supporting documents and estimates will be completed within 7 working days of notification of the change.

f) Support the CM team/BART PM in preparing punch lists during Final Inspection, as needed.

g) Assist in the review of Potential Claims and Claims, as requested.

h) Support the CM team with coordination and document control, as needed.

i) Other duties and design services as identified by the CM team and BART.
**Prime:** PGH-Wong

**Subconsultant:** None

**Total Work Plan Value:** $421,176