Scope:

The Scope of Services includes the following activities:

- Meet with District System Service supervisors to identify the scope and extent of cleaning needs within a station, and to understand current practices for system service.

- Analyze and evaluate BART’s existing systems, procedures, processes and documents (e.g., equipment inventory list, condition assessment of existing equipment) used in the System Service department.

- Provide gap analysis of BART’s current processes and procedures for compliance with state and FTA requirements and review the effectiveness of the current systems.

- Make recommendations and develop solutions to improve efficiencies, as well as support the implementation of the SOPs. The SOPs must be integrated into the District’s Computerized Maintenance Management System (CMMS).

- Populate an asset management template with assets to be maintained by this group for each BART station.

- Develop a draft Preventative Maintenance procedure and schedule based on SOP and industry best practices.

- Meet with the Group Manager(s) for Facilities Maintenance and/or Quality, Planning and Logistics, on a weekly basis, to report on progress and confirm next steps.

Prime: WSP

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<tr>
<th>Subconsultant</th>
<th>Amount</th>
<th>DBE (Y/N)</th>
<th>SBE (Y/N)</th>
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<tr>
<td>Sadorra</td>
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<td>Cordoba</td>
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Subconsultants:

1. Sadorra
2. Cordoba

Value: $150,354