

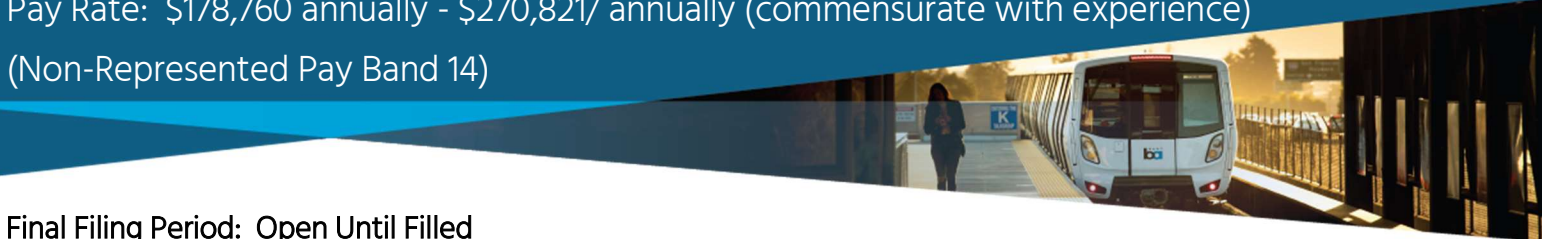
EMPLOYMENT OPPORTUNITY



Assistant General Manager, Operations

Pay Rate: \$178,760 annually - \$270,821/ annually (commensurate with experience)

(Non-Represented Pay Band 14)



Final Filing Period: Open Until Filled

JOB DESCRIPTION

BART Operations ensures the District fulfills its mission to provide safe, clean, reliable and customer-friendly regional public transit service by providing engineering, maintenance frontline employees for BART's 48 stations, 120 miles of track, control systems and infrastructure, passenger trains and work equipment. Operations also manages and delivers major capital infrastructure and vehicle programs. Operations includes the following departments: Transportation, Rolling Stock & Shops, Maintenance & Engineering, and Operations Planning.

In this capacity, the Assistant General Manager, Operations provides strategic leadership and direction in the execution of long-term and short-term goals related to activities, movement and control of railed vehicles throughout the system (including both revenue and non-revenue vehicles), the operation of stations for patron service, District-sponsored bus service, operational support activities, and construction and maintenance of all District facilities, and is accountable for accomplishing departmental goals and objectives and for furthering District goals and objectives within general policy guidelines.

MINIMUM QUALIFICATIONS

Education: Bachelor's degree in Public Administration, Business Administration, Transportation Planning, Engineering or a related field from an accredited college or university.

Experience: Nine (9) years of (full-time) professional verifiable experience in rail transit operations administration experience including maintenance, engineering, safety, and project management or related experience.

Substitution: Additional experience as outlined above may be substituted for the education on a year-for-year basis. A college degree is preferred.

Knowledge of:

- Operations, services and activities of a comprehensive transit agency rail program, system and facilities engineering operations and maintenance
- Advanced principles and practices of maintenance, engineering program management, development and administration
- Advanced principles and practices of transit system operations management, development and administration
- Policy and procedures design, development and implementation
- Labor Relations principles and practices
- Advanced principles and practices of contract administration
- Advanced principles and practices of program development, implementation and administration
- Principles and practices of budget preparation and administration
- Principles of supervision, training and performance evaluation
- Related Federal, State and local laws, codes and regulations

BART Human Resources Department

2150 Webster Street, 4th Floor

Oakland, CA 94612

www.bart.gov/about/jobs

For More Information:

Gregg Mosser

K&A Partners

301-775-6401 | gmoser@kapartners.com

The San Francisco Bay Area Rapid Transit District is an equal opportunity employer. Applicants shall not be discriminated against because of race, color, sex, sexual orientation, gender identity, gender expression, age (40 and above), religion, national origin (including language use restrictions), disability (mental and physical, including HIV and AIDS), ancestry, marital status, military status, veteran status, medical condition (cancer/genetic characteristics and information), or any protected category prohibited by local, state or federal laws.

Skill/Ability in:

- Managing and directing a comprehensive transit agency rail, system operations, maintenance, and engineering program
- Planning, organizing, administering, reviewing, and evaluating major operations and technical support services functions, programs and activities
- Developing and administering executive office and assigned departmental goals, objectives, and procedures
- Analyzing and assessing programs, policies and operational needs and making appropriate adjustments
- Planning, organizing, directing and coordinating the work of lower-level staff and delegating authority and responsibility
- Selecting, supervising, training and evaluating staff
- Analyzing problems, identifying creative alternative solutions, projecting consequences of proposed actions and implementing recommendations in support of goals
- Preparing clear and concise administrative and financial reports
- Preparing and administering the annual budget for areas of responsibility
- Preparing, administering and managing complex financial reports
- Negotiating and influencing
- Interpreting and applying applicable Federal, State, and local policies, laws and regulations
- Communicating clearly and concisely, both orally and in writing
- Establishing and maintaining effective working relationships with those contacted in the course of work

APPLICATION PROCESS AND FILING PERIOD

How to Apply: If you are interested in this outstanding opportunity, please contact Mr. Gregg A. Moser at gmoser@kapartners.com

Filing Period: Job announcement will remain Open Until Filled and may close at any time.

Selection Process: Applications will be evaluated based on submittal date and upon assuring that minimum qualifications are met. Those applicants who meet minimum qualifications will then be referred to the hiring department for the completion of further selection processes.

The successful candidate must have an employment history demonstrating reliability and dependability; provide copies of certificates, diplomas or other documents as required by law, including those establishing his/her right to work in the U.S.; pass a pre-employment background check and must be required to show proof of your completed COVID-19 vaccination unless you receive a COVID-19 Vaccination reasonable accommodation due to a medical condition or a religious exemption due to an approved sincerely held religious belief that prohibits you from receiving a vaccine.

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