



**SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT
(BART)**

**REQUEST FOR QUALIFICATIONS (RFQ)
FOR AN ART FENCE PROJECT AT THE ANTIOCH BART STATION.
CONTRACT NO. 04SF-190-ARTIST.001**

GEOGRAPHIC ELIGIBILITY: OPEN ONLY TO ARTISTS or ARTIST-LED TEAMS CURRENTLY RESIDING IN CALIFORNIA.
Applicants must have all necessary documentation and permits to work in the United States at the time of submittal of qualifications.

SUBMISSION DEADLINE: Tuesday October 20, 2020, 11:00 PM Pacific Daylight Time

This is an online application process and the deadline will not be extended for incomplete applications.

Applications are available through Submittable (<https://bart.submittable.com/submit>), an online application system. There is no charge to artists for using Submittable. *If you are a first time user of Submittable, please allow adequate time to learn the use of this system. We recommend that artists complete their applications at least 48 hours prior to the stated deadline.*

TABLE OF CONTENTS

- I. INTRODUCTION
- II. ELIGIBILITY REQUIREMENTS
- III. BACKGROUND & PROJECT SCOPE
- IV. ART OPPORTUNITY and PROJECT BUDGET
- V. QUALIFICATIONS
- VI. ARTIST SELECTION PROCESS
- VII. BART'S RIGHT TO IMPLEMENT
- VIII. PROJECT ASSUMPTIONS
- IX. PROJECT SCHEDULE
- X. APPLICATION REQUIREMENTS
- XI. CONTACT INFORMATION
- ATTACHMENT A: PHOTOS & ILLUSTRATIONS
- ATTACHMENT B: SMALL BUSINESS PROGRAM
- ATTACHMENT C: NON-DISCRIMINATION PROGRAM FOR SUBCONTRACTING

I. INTRODUCTION

Please read the entire RFQ to familiarize yourself with the opportunity. This RFQ will result in the selection of an artist/artist team for the Antioch BART Station fence project. Please refer to *Section VII. BART's Right to Implement* for more information.

II. ELIGIBILITY REQUIREMENTS

1. This RFQ is open **only** to artists or artist teams residing in California at the time of application. All applicant artists must be U.S. citizens or have legal working status in the United States at the date of application.
2. Applications will be accepted directly from artists or artist teams whose work is being submitted in response to this RFQ only. Applications submitted by third parties, such as galleries, art consultants or representatives, etc. will not be considered.

Bay Area artists that meet the eligibility requirements set forth above and following are strongly encouraged to apply.

III. BACKGROUND & PROJECT SCOPE

A. BART Art Program

BART opened for service in 1972. Since then, the system has expanded to 50 stations in five counties (Alameda, Contra Costa, San Francisco, San Mateo and Santa Clara). In 2015, the BART Board adopted its first Art Policy (<https://bit.ly/3a2MzIm>), and in 2019 issued a master plan (<https://bit.ly/3dbbXOc>) to guide the development of the Art Program.

B. Station Project Description

Located at 1600 Slatten Ranch Road in Antioch, California, it is a terminal station on the Yellow Line serving northern and eastern Contra Costa County. It is part of a new rail system that connects to BART's Pittsburg/Bay Point station using state-of-the art Diesel Multiple Unit (DMU) vehicles. The station opened in May 2018, and soon was seeing capacity use of the existing parking and station during commute hours (approximately 3,000 entries and exits on weekdays).

The BART Board authorized an additional surface parking lot for 850 cars, along with additional access improvements, including for bicycles and pedestrians, to the station in November 2019. The project has commenced construction and will complete in 2021. More about the project can be found here: <https://www.bart.gov/about/planning/station-access/antioch-improvements>.

Antioch is the second largest city in Contra Costa County (estimated 111,500) and is located on the San Joaquin-Sacramento River Delta. The station serves residents of the city and beyond, predominantly weekday commuters. It is an historic town with a rich

agricultural tradition and a growing population, with many of the new residents relocating from other parts of the Bay Area. These new residents often use BART to stay connected with community, family and services in other parts of the Bay Area.

C. Scope of Art Project

One artist or team will be commissioned to design 39 metal fence panels for the station entrance area encompassing approximately 172 linear feet. Each panel is approximately 30" h x 36" w. Please reference Attachment A for information on fence elements. The material requirements are for 3/16" Type 316 stainless steel. If a coating is desired, an alternate metal and finish system may be permitted. Attachment A includes images of a similar fencing system at BART 16th Mission Station.

The aesthetic and practical goals of the Art Project are:

- Provide a strong visual identity for the station through the inclusion of compelling artwork that conveys a strong sense of place.
- Create artistic wayfinding enhancement to the station.
- Attract riders by creating a more personalized and welcoming station.
- Increase public safety on the BART system.

The selected artist will work with BART to identify and to implement appropriate community/stakeholder-engagement strategy as part of the initial design work.

Following community/stakeholder outreach, the artist will initiate conceptual design work. The concept will be reviewed by BART and the original artist selection committee to ensure the concept aligns to the stated project goals.

Subsequent to concept approval, the artist will initiate further design and budgeting of fabrication utilizing BART Facility Standard and project specifications for the fence panel elements. Artist will adapt design as necessary to achieve project budget.

Upon completion and approval of final design, BART will engage a fabricator for the fence panel construction, delivery and installation through the required competitive procurement processes.

IV. PROJECT BUDGET

A contract will be issued to the selected artist/team for \$35,000 in maximum total compensation for design and fabrication oversight.

Budget will cover:

1. Collaboration with BART on community engagement, including up to three on-site or Bay Area-based meetings for design coordination and/or community engagement, including all travel costs. Web-based outreach may be necessary to manage social distancing needs related to corona virus, which will be coordinated with artist. Artist should have access to internet for web-based using shared screen technology.

2. Design development - including presentation materials, consultants needed to scope the proposed artwork and deliver all necessary files, specifications, budgeting and engineering outside of base building engineering for fabrication of artwork.
3. Project management fees, insurance (please refer to boilerplate agreement for BART scope of insurance found at www.bart.gov/art), and overhead.
4. A required art conservator's review of the artwork design for any materials and methods specified by the Artist not in the BART Facility Standards (BFS),
5. Availability for review of samples and other production questions by the fabricator.
6. All other associated costs for the scope of work at the artist's discretion on behalf of the project.

The total budget for the fabrication, delivery, and installation of the art fence is not-to-exceed amount of \$165,000 (One Hundred Sixty-five Thousand Dollars), including a required 10% contingency.

V. QUALIFICATIONS

This RFQ is open only to artists or artist teams residing in California at the time of application. All applicant artists must be U.S. citizens or have legal working status in the United States at the date of application.

This project is open to artists who have demonstrated experience in the successful design and delivery of an architecturally integrated artwork, preferably in metal. Selected artists must be available to work collaboratively with project teams consisting of BART staff, project architects and engineers, and community representatives.

Applicants must demonstrate a history of professional activity as an artist and must demonstrate appropriate skills or experience in designing and managing an art project relative to the scale and complexity of the art project described above.

Artist Teams: Two or more persons may apply together as a team however, a person with demonstrated history of professional activity as an artist must lead a team. You may not submit to be a member of more than one team, and if you are applying with a team, you may not apply as an individual (and vice versa) – one person/one application.

Artists who currently have an active art commission with BART are not eligible for this project. If you have a current contract for artwork with BART and are unsure of the status of your project regarding your eligibility, please contact your project manager.

Qualifications used to evaluate the applications in the Artist Selection Process (Part VI of this RFQ) are as follows:

Minimum Qualifications

- A minimum of five years of work as a practicing artist as evidenced by resume and professional recognition (awards, honors, exhibition record, etc.).
- Demonstrated successful experience collaborating with design professionals as part of a team to deliver a comprehensive approach to integrating art and design.
- Experience engaging communities to define objectives and inform scope of designs.
- Experience delivering designs/artwork that successfully integrates to a project of similar scale to the Antioch Station project.
- Ability to comply with project deadlines.

Desired Qualifications

- Past work that demonstrates the artist/team's overall approach to making art and perceived ability to create artwork that would be relevant to the station, the adjacent community, and BART riders.
- Successful completion of at least three permanent, site-specific projects similar in scope to the work being considered for Antioch Station.
- Aesthetic excellence in the design and execution of completed projects.
- A minimum of 2 years of professional experience that illustrates the applicant's ability to design and manage the project as required (i.e. past experience with public art projects, project management, public art administration, studio experience, related work skills or experience, etc). Desired skills may include budgeting, scheduling, communications with clients, and collaborating with third parties completing implementation, construction, or fabrication.
- Past public art projects utilizing a variety of materials and methods with minimal long-term maintenance needs.

VI. ARTIST SELECTION PROCESS

1. Applications will be pre-screened by BART staff to ensure that applicants meet the Minimum Qualifications described in Section V of this RFQ, and that the applications are complete as described in Section X.
2. If more than 75 applications are received, a subset of the selection panel comprised of an arts professional, a project stakeholder, and a BART representative, will review the applications and will create a short list of a maximum of 40 artists whose work will be reviewed by the full selection panel. The pre-screening panel will evaluate and short-list each applicant's work based on whether they meet the Desired Qualifications described in Section V of this RFQ.
3. A selection panel comprised of arts professionals, community stakeholders, design team members, and BART staff will be established to review the applications and will rank them according to the selection criteria outlined above.

4. At the discretion of the Selection Panel, up to three finalists may be selected to be interviewed to determine the final artist/ team for the project. It will be the sole discretion of the panel to determine if the artist selection will include an interview of finalist candidates. If interviews are implemented for the project, artists to be interviewed will be given a minimum of two weeks' notice prior to the interviews.

1. All Finalists will present to the Selection Panel via the Microsoft Teams meeting platform, therefore all applicants should have access to a computer with the capacity to run Teams. If you are a selected Finalist and do not have access to a computer, we will determine if there is an available option for your proposal to be presented. This will be at the full discretion of BART, up to and including selection of an alternate finalist.
2. The date and time of the interviews will be at the sole discretion of BART, and an interview is not guaranteed if a mutually accessible time is not available for all finalists and the selection panel.

Impacts to the selection process related to Covid-19. The schedule may be adjusted from that noted in Section IX. BART will make every effort to keep applicants apprised of any changes to schedule that may impact their ability to be considered for the Project.

VII. BART'S RIGHT TO IMPLEMENT

BART reserves the right to implement the projects identified in this RFQ. The issuance of this RFQ is no guarantee that a project will be awarded. BART may also change the scope of the RFQ at any time prior to the deadline. All changes to the RFQ will be posted to RFQ project description at www.bart.submittable.com, and all artists who have initiated or submitted applications at the time of the change will be informed of the change.

VIII. PROJECT ASSUMPTIONS

1. Selected artist will be required to waive their rights of integrity (also known as the artist's moral rights) to commissioned artwork as pertains to its removal or repair as set forth in the California Art Preservation Act and the Visual Artists Rights Act. Due to the function and nature of the BART stations as busy transportation hubs, BART will retain the right to remove or relocate the artwork as may be deemed necessary by BART in the future.
2. Selected artists or artist teams will retain copyright to their work, but will grant BART certain rights to reproduction.

3. Selected artists or artist teams will be required to adhere to the Model Agreement for Art Design, Fabrication and Installation Services, which can be found at www.bart.gov/art. This agreement is provided in this RFQ for informational purposes and is subject to change based on the final scope of work with selected artists or team.
4. Compliance with Laws. In the performance of the project under Agreement with BART, all team members shall comply with all applicable local, state and federal laws.

IX. PROJECT SCHEDULE

October/November 2020:	Artist selection.
December 2020:	Contract procurement – Final Agreement Executed with BART
January-April 2021:	Design timeframe for final design, costing and preparation of construction documentation for bidding
May-July 2021:	Procurement of art fence fabrication contractor
August-October 2021:	Fabrication and installation of art fence.

X. APPLICATION REQUIREMENTS & PROCESS

APPLICATION DEADLINE

Submissions (described below) must be received as a complete application in Submittable no later than 11 P.M. (PDT) on Tuesday, October 20, 2020. **DO NOT SUBMIT APPLICATIONS DIRECTLY TO BART.**

All materials will be submitted online, via the Submittable: <https://bart.submittable.com/submit>. There is no application fee to apply or to use the Submittable online application system. To view the application, go to www.bart.submittable.com, register a username and password, and search in Discover for public-art and find Antioch BART Station RFQ under the October 20 deadline.

Please make sure you have started your application with time to ask questions, particularly if you have not used Submittable previously. Late and incomplete applications will not be accepted.

Assistance in using the Submittable system is available 24/7 via the online help center, or by emailing support@submittable.com (business hours).

REQUIRED APPLICATION MATERIALS

The application submission must include the information and materials described below, all of which are required to constitute a complete application. Specific proposals for artwork are not requested and will not be reviewed.

1. Images of Past Work: Visual representations of past artwork that demonstrate your qualifications for this project. Submit up to 10 images of completed projects. Images of designs for previously proposed projects that were not developed to completion may be submitted, but should be clearly marked as proposals and cannot be more than 3 of the requested 10 images. Please avoid multiple views of a project within a single image. Teams are limited to 10 images. If the team has produced work together previously please include representations of that work. If the team has not collaborated previously, appropriate images of work from all team members as appropriate should be included.
2. Annotated image list: a list of the submitted images with descriptions that clearly explain both the projects and images. Include pertinent information regarding key collaborations with design team and/or stakeholders. Include dimensions, medium, location, commissioning agency and budgets (when information is allowed to be released). Please indicate your role in the project e.g., lead artists or co-artist, studio team member, fabricator, etc.
3. Artist Statement of Interest (500 word maximum): Please outline your interest in this opportunity in part by answering the following questions:
 - a. What perspective, strengths and experience do you bring to a project?
 - b. What is your experience in collaborating with design professionals and communities? Give one or more examples of your collaboration with both and the resulting outcome.
 - c. What specifically interests you about the Antioch Station project?
4. Resume (500-word maximum individual/500 additional words for teams): Submission shall include a current resume that outlines your professional accomplishments as an artist, particularly as relates to integrating art to infrastructure.
5. List of 3 professional references. References will only be contacted for the artist proposed as a finalist for the project by the selection panel, or in the event of interviews (as described in Section VI, Step 4) the three finalists.

If applying as a team, indicate the name and contact information of the team's representative. Please place this as the first name in the application.

BART reserves the right to reject any or all applications or proposals and to modify or terminate the application process or the selection process for any reason and without prior notice.

XI. CONTACT INFORMATION

Questions about the RFQ or commissioning process must be sent to Jennifer Easton at: JEaston@bart.gov not later than 5:00 p.m. PDT on October 12, 2020. Please use "Antioch RFQ Inquiry" in the subject heading of your email.

Responses to all inquiries and any addenda will be posted via Submittable to artists who have initiated or submitted applications prior to the due date. Questions & answers will also be posted at www.bart.gov/art.

**ALL REQUESTS FOR INFORMATION MUST BE VIA EMAIL AS INDICATED ABOVE.
BART WILL NOT ACCEPT PHONE INQUIRIES**

ATTACHMENT A
CONTEXTUAL PHOTOS AND ILLUSTRATIONS

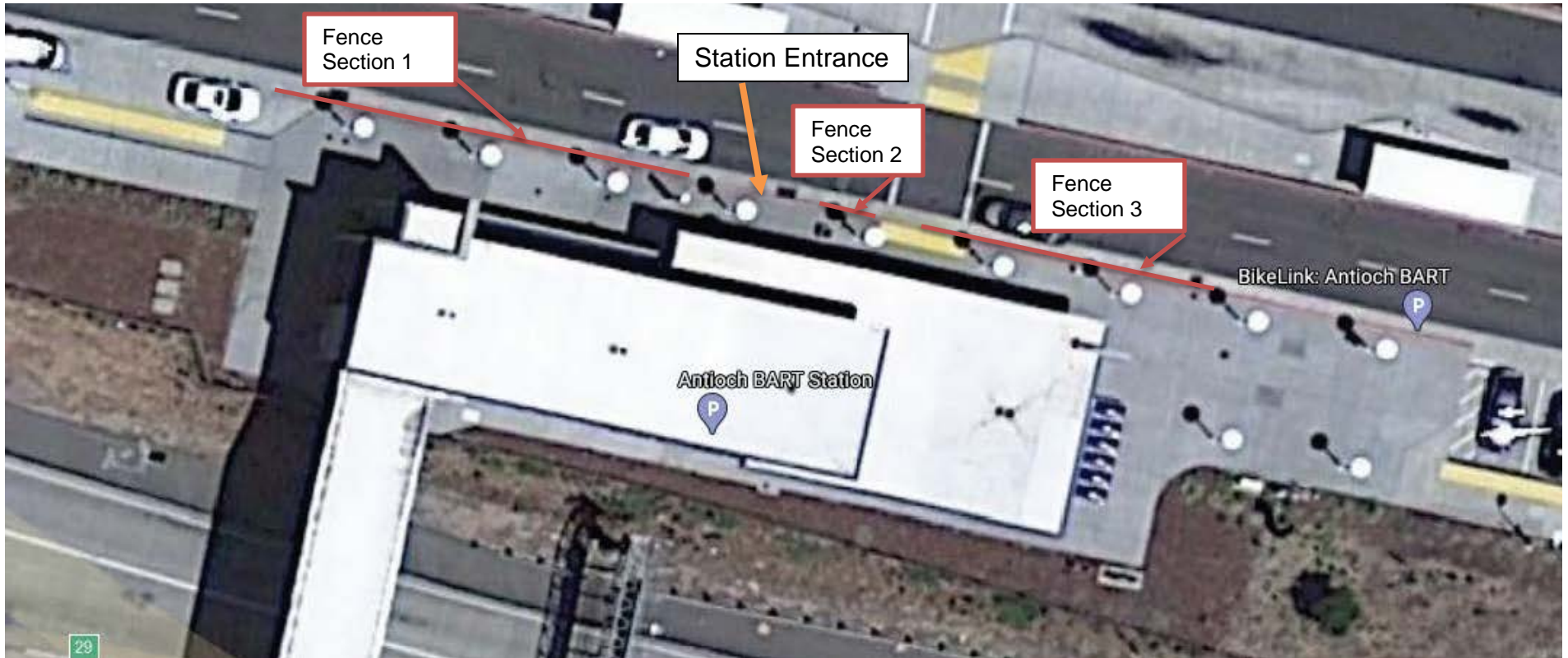


Figure 1. Aerial View of Antioch Station – red lines indicating three fence sections

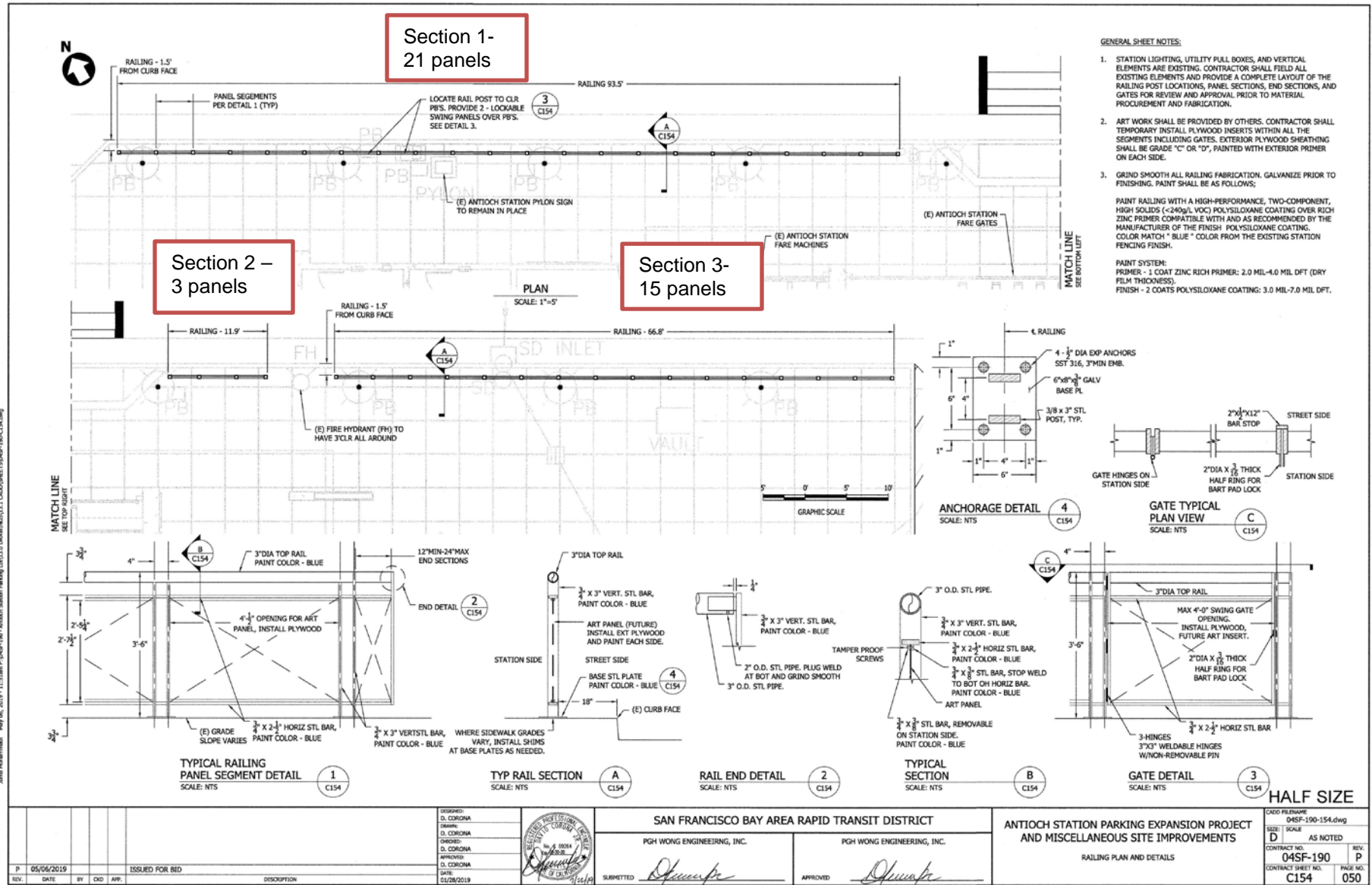


Figure 2: Fence design and lay-out



Figure 3: Antioch Station Entrance elevation



Figure 4: Antioch Station Front Elevation

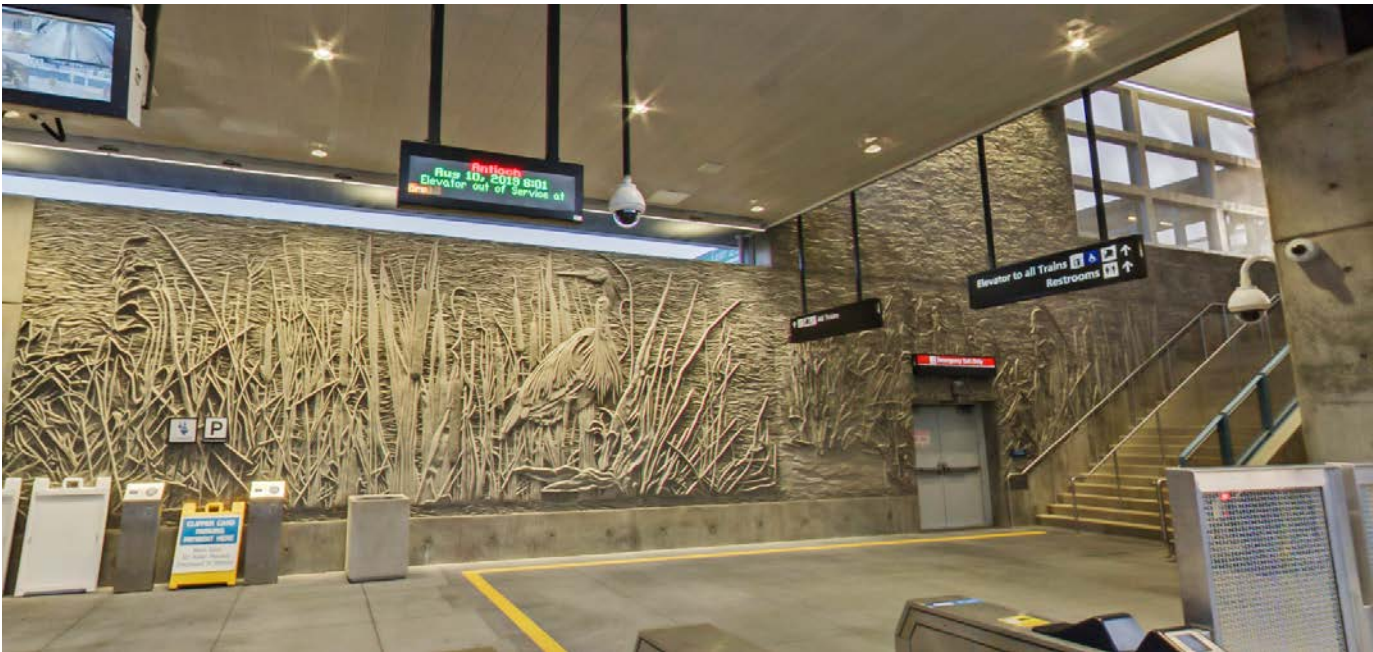


Figure 5: Antioch Station Entrance Interior

Figures 6 & 7: Sample of similar fence post & panel design at 16th Mission BART Station

