



# San Francisco Bay Area Rapid Transit District

Measure RR Program

BART Bond Oversight Committee

Friday, December 18, 2020

9:30 AM – 12:00 PM

Via WebEx Conference Call

| MEETING NUMBER    | MEETING DATE   | MEETING TIME  |
|-------------------|--|---|
| Term 2, Meeting 5 | Friday, December 18, 2020  | 9:30 am – 12:00 pm  |
| <b>Attendees</b>  | <b>Present Members</b><br>Michael McGill, Chair<br>Catherine Newman, Vice Chair<br>Michael Day<br>Marian Breitbart<br>Daren Gee<br>Leah Edwards<br>Sonja Stewart | <b>Staff</b><br>Linton Johnson<br>Chris Filippi<br>Sylvia Lamb<br>Veronica Thomas<br>Tracy Johnson<br>Carl Holmes<br>Myat San<br>Michaela Morales<br>Jamal Thompson<br>Rodd Lee<br>Hoa Sin<br>Joseph Towner<br>Audrey Tan<br>Rose Poblete<br>Robert Raburn<br>Vicki Tan |

| Agenda Item   | Meeting Notes  |
|---|--|
| 1. Call to Order<br>A. Roll Call<br>B. Welcome Sonja Stewart & Introduction of BART Staff | All committee members in attendance. Members welcome new member Sonja Stewart. |
| 2. Meeting Minutes: September 18, 2020  | D. Gee makes the motion. L. Edwards seconds the motion. Unanimous approval.    |
| 3. Adoption of Standing Rules   | M. Day makes the motion. D. Gee seconds the motion. Unanimous approval.        |

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| <p>4. Set Dates for 2021 Bond Oversight Committee Meetings</p>  | <p>M. Breitbart moves to keep the current pattern of meetings for 2021, which will be the 3<sup>rd</sup> Fridays of March, June, September and December of 2021. L. Edwards seconds the motion. Unanimous approval.</p>   |
| <p>5. Annual Report Subcommittee-2021 Annual Report</p> <ul style="list-style-type: none"> <li>A. Review of Draft Outline</li> <li>B. Set Date for Subcommittee Meetings</li> </ul> | <p>L. Edwards likes the outline. She says she wants to make sure that the final report continues to communicate how the committee is making sure that the bond proceeds are on-time and delivered in an effective manner.</p> <p>D. Gee requests that when the report talks about interlockings, the report broadens the terminology to “trackwork” to make it more clear for the public.</p> <p>M. Breitbart requests that the report does a better job at explaining in plain English the legal requirements of purchasing and spending bond funds.</p> <p>M. Day says he likes the outline, and it reflects the improvements from prior reports. He also wants to put a greater emphasis on how the COVID pandemic has helped BART work more expeditiously on moving projects forward.</p> <p>S. Stewart says she would like the report to better explain the concept of “Earned Value” to the public in simple terms.</p> <p>Vice Chair Newman requests that committee consider having an appendix, which will allow the public to get greater detail on specific projects. She also would like to see one or two sentences that show the differences between reports. These sentences should highlight the major projects in the current report.</p> <p>C. Filippi recommends putting these sentences in the Committee Chair’s welcome letter section of the report.</p> |
| <p>6. BART Safety, Reliability &amp; Traffic Relief Program (Measure RR) Update</p>   | <p>Various staff members present the update.</p>  |
| <p>7. Request for Future Agenda Items</p>   | <p>None</p>   |

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|-----------------------------------|--|
| 8. Committee Member Announcements | None   |
| 9. Public Comment                 | <p>There is no public comment. However, Vice Chair Newman requests that the next meetings be on Zoom in hopes to solve the technical difficulties with WebEx.</p> <p>Chair McGill asks to have the conversation about having a subcommittee meeting specifically on the appendix. Staff agrees to set up a separate subcommittee meeting for an appendix discussion.</p> |
| 10. Adjournment                   | Chair McGill adjourns the meeting.   |