



**San Francisco Bay Area Rapid Transit District
Measure RR Program**

BART Bond Oversight Committee

**Friday, December 21, 2018
9:30 AM – 11:00 AM
Kaiser Center Tower, 21st Floor
Conference Room 2100
300 Lakeside Drive Oakland, CA 94612**

MEETING NUMBER	MEETING DATE	MEETING TIME
Term 1, Meeting 5	December 21, 2018	9:30am – 11:00 am
Attendees	Present Members Michael McGill Marian Breitbart John Post Daren Gee Absent Members	Staff Kerry Hamill Lori Lovett Carl Holmes Michael Jones Linton Johnson Shane Edwards Tamar Allen Chris Fillipi Maceo Wiggins

Agenda Item	Meeting Notes
1. Call to Order.	M. McGill called the meeting to order. L. Johnson took roll call.
2. Introduction of Committee Members	Committee members introduced themselves.
3. Introduction of BART Staff	BART staff introduced themselves. After the introductions, M. McGill requested that the meeting materials be given to the committee members a week in advance.
4. Selection of New Chairperson and Vice Chairperson	J. Post nominates M. McGill as Chair and D. Gee seconds the nomination. Committee, including M. McGill unanimously approves M. McGill's nomination. M. McGill nominates J. Post as Vice

	<p>Chair. M. Breitbart seconds the nomination. Committee, including J. Post votes unanimously.</p>
<p>5. Meeting Minutes</p>	<p>J. Post motions to adopt the meeting minutes of the last two meetings with the caveat that the incomplete sentence in the first item of the June 1, 2018 meeting minutes be deleted by staff. D. Gee seconds the motion and the committee unanimously approves the minutes.</p>
<p>6. Presentation: Measure RR Update</p>	<p>C. Holmes gave a program update. M. Jones gave an update on the hiring of the 309 positions for FY19. M. Wiggins described the small business outreach BART has conducted.</p> <p>J. Post says that he has yet to have any data that allows him to stand behind the statement the committee made in the annual report, which stated, “While most Measure RR–funded projects are still in the ramp-up phase, based on performance to date, the projects that are underway are on time and on budget. At this point, the Committee has every reason to believe the bond will be implemented as planned.” J. Post says he can take staff’s word that the work is done, but he says he doesn’t know how well staff did the work, whether it was late, on-time, under or over budget.</p> <p>J. Post requests that the committee get the packet a couple of weeks ahead of time, so the members have time to read it and discuss what’s in the report rather than reading it at the meeting. D. Gee says he appreciates M. McGill and J. Post’s request to have the packet ahead of time. Gee reminds staff that the committee wants more transparency on what has happened and that the cost matches the scope.</p>
<p>7. Presentation: Earned Value Management</p>	<p>L. Lovett gives a presentation on earned value management – and how the method is to objectively assess a project’s progress.</p> <p>J. Post says the point of earned value management is, “Did you do what you said you were going to do when you said you were going to do it for what you said it was going to cost? Did you control changes, and what are you learning from that, that tells you when and where you will be.”</p>

<p>8. Setting Next Meeting Agenda Schedule for March 15, 2019</p>	<p>J. Posts asks, “When can we expect to see real data?” D. Gee says, “I’ll go one further, we need to see this next time.”</p> <p>J. Post says, “I don't know if you're performing efficiently. I don't know what your baselines are, when you successfully complete the work. I don't know if that was behind schedule. I don't know where it was relative to your original estimate. I don't know what the risk you're taking on each of them is. I just don't know.”</p> <p>T. Allen says she thought the Earned Value Management presentation was responsive to Post’s concerns. T. Allen and C. Holmes say they will convene a meeting with J. Post to address his remaining concerns before the next committee meeting.</p> <p>J. Post says he is willing to come in and work with staff to write out a “dummy chart” describing the information the committee needs to see if projects are on-time and on-budget.</p> <p>M. McGill says he doesn’t have a problem with J. Post working with staff on the chart, but adds staff has to, “nod up and down yeah, this makes sense.”</p>
<p>9. Public Comment</p>	<p>No public attended.</p>