BART Film, Video and Photography

PERMIT APPLICATION FORM

Submit Application at least 20 business days prior to your proposed first shoot day, Monday through Friday, excluding BART holidays. Email your application to BARTmedia@bart.gov.

<table>
<thead>
<tr>
<th>Contact Information</th>
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<tbody>
<tr>
<td>1. Name: ________________________________________________________________</td>
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<tr>
<td>2. Company or Organization: ____________________________________________</td>
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<tr>
<td>3. Headquarters Address: _______________________________________________</td>
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<tr>
<td>City: ___________________ State: ___________________ Zip Code: ____________</td>
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<tr>
<td>4. Bay Area Address (production office or hotel): _________________________</td>
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<tr>
<td>City: ___________________ State: ___________________ Zip Code: ____________</td>
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<tr>
<td>5. Email Address: ______________________________________________________</td>
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<td>6. Phone: ______________________________________________________________</td>
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<tr>
<td>7. Additional Contact Information: ______________________________________</td>
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<table>
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<tr>
<th>Identification Information</th>
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<tbody>
<tr>
<td>8. Type of Company or Organization:</td>
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<tr>
<td>☐ Film/Video Production Company  ☐ Television Station  ☐ Photography Studio</td>
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<tr>
<td>☐ Independent Movie Studio     ☐ Major Movie Studio     ☐ Advertising Agency</td>
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<tr>
<td>☐ Other (Non-Profit Organization, Independent Filmmaker, Independent Photographer, Public Agency, etc.)</td>
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<tr>
<td>Please describe: __________________________________________________________</td>
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<td>9. Key Personnel:</td>
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<tr>
<td>Producer: _______________________________________________________________</td>
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<tr>
<td>Director: ______________________________________________________________</td>
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<tr>
<td>Production Manager: ____________________________</td>
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<tr>
<td>Location Manager: ________________________________________________________</td>
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<tr>
<td>Name Talent: ____________________________________________________________</td>
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</table>
Location Information

10. Specify proposed BART shoot **location, date and time**. (BART does not allow shooting between 6:00 am – 9:00 am and 3:30 pm – 7 pm, Monday through Friday.) Attach additional sheets if necessary:

______________________________________________________________________________________________________________________
______________________________________________________________________________________________________________________
______________________________________________________________________________________________________________________
______________________________________________________________________________________________________________________
______________________________________________________________________________________________________________________

11. Specify proposed **special services or equipment** requested of BART (removal or alterations of signs, control of elevators, escalators or stairs, use of BART train or train cars, etc.). Attach additional sheets if necessary:

______________________________________________________________________________________________________________________
______________________________________________________________________________________________________________________
______________________________________________________________________________________________________________________
______________________________________________________________________________________________________________________
______________________________________________________________________________________________________________________

12. Vehicles and Trucks proposed to be used on BART property. Indicate size or length of each (5 tons, 10 tons, 35 ft., etc.):

- [ ] Camera Truck
- [ ] Production Van
- [ ] Grip/Electric
- [ ] Generator
- [ ] Effects
- [ ] Sets Dressing/Props
- [ ] Honeywagon
- [ ] Caterer
- [ ] Wardrobe
- [ ] Motor Home
- [ ] Maxi Van
- [ ] Other

13. Specify equipment proposed to be brought on BART property (cranes, scaffolding, dolly track, etc.). Attach additional sheets if necessary:

________________________________________________________________________________________________________
________________________________________________________________________________________________________
________________________________________________________________________________________________________

14. Number in Cast and Crew:

________________________________________________________________________________________________________

15. If providing security, **name** of security company and **number** of security personnel:

________________________________________________________________________________________________________
________________________________________________________________________________________________________
Project Information

16. Product (film, video, still photographs, etc.): ____________________________________________________________

17. Title: __________________________________________________________________________________________

18. Summary of Scenes. Include script as well as detailed description or storyboard of scenes portraying BART and specify location, date, time, number in cast and crew, and use of equipment or special conditions (use of cranes, scaffolding, dolly track, special effects, etc.). Attach additional sheets if necessary:
___________________________________________________________________________________________________
___________________________________________________________________________________________________
___________________________________________________________________________________________________

19. Estimated budget on BART property: $______________________________

20. Approximate size of audience that will see final product: ________________________________

21. Estimated gross revenue from final project: $______________________________

22. Through what venue will audience see final product? (Please provide call letters, names of publications, names of theatres, etc.):
___________________________________________________________________________________________________
___________________________________________________________________________________________________

23. Expected broadcast/publishing/release date: _____________________________________________

SIGNATURE REQUIRED

Company: ____________________________________________________________________________________________

By (Signature): __________________________________________________________________________________________

Print Name: ____________________________________________________________________________________________

Title: ____________________________________________________________ Date: _____________________________

INSTRUCTIONS FOR SUBMITTING APPLICATION

1. Submit Application at least 20 business days prior to your proposed first shoot day, Monday through Friday, excluding holidays. Return completed Permit Application via email to: BARTmedia@bart.gov.

2. Send a COPY of your Application and your non-refundable $350 Permit Application Fee to the address below. Students who are currently enrolled in an accredited learning institution and who are filming for a school project for credit, pay a $30 Permit Application Fee. BART will ask for proof of school enrollment. We accept certified checks, money orders, wire transfers, and credit cards. A credit card payment will include a convenience fee to cover the bank fee costs to BART. Mail payments to: San Francisco Bay Area Rapid Transit, P.O. Box 742638, Los Angeles, CA 90074-2638.

BART will evaluate your Application. If your Application is accepted, you will be required to agree to the terms and conditions of the Permit. The Permit includes restrictions on use of BART property and equipment, an indemnification provision, and insurance requirements. A location fee, a fee for use of BART equipment and services and a fee for BART staff time, as applicable, may be assessed. All applicable fees must be paid in full by certified check and insurance requirements must be met before you begin your activity on BART property. Submitting an Application does not guarantee that BART will issue a Permit. BART’s primary purpose is to provide safe, secure, reliable, and clean transportation services to its passengers. BART may, at its sole discretion, deny your Application to prevent interference with BART’s primary transportation responsibilities.