President Simon has called a Special Meeting of the Board of Directors on Thursday, March 26, 2020, at 9:00 a.m.

Please note, pursuant to Governor Newsom’s Executive Order N-25-29 and the California Shelter-in-Place mandate, which prevents all but essential travel, public participation for this meeting will be via teleconference only.

To listen to the Special Board Meeting, please dial 1-888-204-5987 and enter access code 6866418.

We strongly encourage public comments to be submitted via email. Please send comments on Item 3 only to board.meeting@bart.gov, using “Public Comment” as the subject line. Your comment will be read into the record and will become a permanent part of the file. Please submit your comments as far in advance as possible. Emailed comments must be received before 9:00 a.m. in order to be included in the record.

Individuals may also be given an opportunity by the moderator to speak during the Public Comment section of the meeting. Public comments will be limited to three (3) minutes per person.

Presentation materials will be available via Legistar at https://bart.legistar.com

The purpose of the Special Board Meeting is to consider and take such action as the Board may desire in connection with:

1. **CALL TO ORDER**
   A. Roll Call.
   B. Pledge of Allegiance.

2. Public Comment on Item 3 Only.


BART provides services/accommodations upon request to persons with disabilities and individuals who are limited English proficient who wish to address BART Board matters. A request must be made within one and five days in advance of a Board meeting, depending on the service requested. Please contact the District Secretary’s Office at (510) 464-6083 for information.

8:45 a.m., March 25, 2020

Please click on the link below to listen to the Board meeting recording:
https://www.bart.gov/sites/default/files/docs/Special%20Board%20Meeting-20200326%201606-1.mp3
Agenda

- Cleaning & Frontline Safety Update
- Ridership Trends & Fare Revenue
- FY21 Budget & District Reserves
- Service Updates and Capital Project Prioritization
- Communication Efforts
  - Internal (All Employees and Labor Partners)
  - External (Passengers and Stakeholders)
- Emergency Funding & Advocacy Update
Cleaning & Frontline Safety Update
Rail Car and Station Cleaning Update

➢ Rail Car Cleaning:
  • Wiping down surfaces – End Of Line
  • Fogging (sanitizing) trains – supply for 25 weeks
  • Cost - $351k (February 25 – March 23)
  • Attendance of Car Cleaners – 75%

➢ Station Cleaning:
  • Wiping down touch surfaces – 8 times/day
  • Cost - $260k/month
  • Attendance of System Service Workers – 90%
Frontline Safety Efforts

Creating a Safe Work Environment

- Education on social distancing
- Encouraging good customer service with minimal contact
- Ensuring that employees have disinfectant and hand sanitizer
- Cleaning train cabs daily
- Appropriate personal protective equipment for the job
Ridership Trends & Fare Revenue
Ridership

March ridership to-date down 3.8 million trips
Week 1 – Some large companies requiring/strongly encouraging work from home
Week 2 – Many schools/day cares shutting down
Week 3 – Shelter in place orders (6-county effective 3/17, statewide effective 3/19)
Week 4 – BART reduced service hours, effective 3/23

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<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td>399,397</td>
<td>379,775</td>
<td>301,547</td>
<td>118,494</td>
<td>34,933</td>
</tr>
<tr>
<td>Tue</td>
<td>415,760</td>
<td>388,262</td>
<td>292,011</td>
<td>54,029</td>
<td>32,117</td>
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<tr>
<td>Wed</td>
<td>413,275</td>
<td>384,382</td>
<td>268,192</td>
<td>48,085</td>
<td>32,117</td>
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<td>Thu</td>
<td>417,531</td>
<td>375,215</td>
<td>231,820</td>
<td>45,915</td>
<td>32,117</td>
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<tr>
<td>Fri</td>
<td>375,170</td>
<td>328,949</td>
<td>184,605</td>
<td>42,461</td>
<td>32,117</td>
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<tr>
<td>Sat</td>
<td>149,954</td>
<td>113,388</td>
<td>58,187</td>
<td>18,793</td>
<td>32,117</td>
</tr>
<tr>
<td>Sun</td>
<td>94,762</td>
<td>74,791</td>
<td>37,004</td>
<td>12,737</td>
<td>32,117</td>
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<tr>
<td>Ridership Total</td>
<td>2,265,849</td>
<td>2,044,762</td>
<td>1,373,366</td>
<td>340,514</td>
<td>67,050</td>
</tr>
<tr>
<td>Est Rev Impact</td>
<td>-$927,000</td>
<td>-$3,734,000</td>
<td>-$8,072,000</td>
<td>-$8,749,000</td>
<td></td>
</tr>
</tbody>
</table>
Fare Revenue

If the Shelter-in-Place order continues through end of FY20:

• Fare revenue estimated $140M below budget, down 30% for FY

• Parking revenue additional $10M+ loss

• Prior to COVID-19, fare revenue was tracking +0.5% above budget

• Uncertainty: duration of shelter-in-place orders, severity of measures, effects of new service hours

![FY20 Fare Revenue Projection ($M) COVID-19 with Shelter-in-Place thru FY20](chart.png)

- Assumes Shelter-in-Place conditions thru FY
- FY20 Budget: $479M
- FY20 Projected: $342M
FY21 Budget & District Reserves
## FY21 Operating Budget

<table>
<thead>
<tr>
<th></th>
<th>PROFORMA</th>
<th>PRELIMINARY</th>
<th>REVISED ESTIMATE</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>January</td>
<td>February</td>
<td>Low</td>
</tr>
<tr>
<td>Passenger Revenue</td>
<td>515</td>
<td>509</td>
<td>223</td>
</tr>
<tr>
<td>Parking Revenue</td>
<td>36</td>
<td>36</td>
<td>17</td>
</tr>
<tr>
<td>Other Operating Revenue</td>
<td>31</td>
<td>32</td>
<td>22</td>
</tr>
<tr>
<td>Sales Tax Proceeds</td>
<td>284</td>
<td>284</td>
<td>174</td>
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<tr>
<td>Other Financial Assistance</td>
<td>140</td>
<td>143</td>
<td>127</td>
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<tr>
<td>Federal Stimulus</td>
<td>--</td>
<td>--</td>
<td>TBD</td>
</tr>
<tr>
<td>State Stimulus</td>
<td>--</td>
<td>--</td>
<td>TBD</td>
</tr>
<tr>
<td><strong>TOTAL - OPERATING SOURCES</strong></td>
<td><strong>1,006</strong></td>
<td><strong>1,004</strong></td>
<td><strong>562</strong></td>
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<tr>
<td>Delta from Preliminary</td>
<td></td>
<td></td>
<td>(442)</td>
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<tr>
<td>Labor &amp; Benefits</td>
<td>644</td>
<td>636</td>
<td></td>
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<tr>
<td>Power</td>
<td>55</td>
<td>56</td>
<td></td>
</tr>
<tr>
<td>Other Non-Labor</td>
<td>172</td>
<td>168</td>
<td></td>
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<tr>
<td>Bond Debt Service</td>
<td>47</td>
<td>47</td>
<td></td>
</tr>
<tr>
<td>Allocations</td>
<td>117</td>
<td>109</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL - OPERATING USES</strong></td>
<td><strong>1,037</strong></td>
<td><strong>1,016</strong></td>
<td></td>
</tr>
<tr>
<td><strong>NET OPERATING RESULT</strong></td>
<td><strong>(31)</strong></td>
<td><strong>(12)</strong></td>
<td></td>
</tr>
</tbody>
</table>
FY21 Preliminary Budget

Board rules require Preliminary Budget release by March 31
  • **Substantial uncertainty, situation changing daily**

FY21 Preliminary Budget must be completely reworked:
  • Too soon to determine depth and length of ridership loss
  • Revised service plans based upon lower ridership data under development
  • State/federal emergency assistance amounts to be determined

Staff developing contingency budget
  • Assuming a range of losses for ridership, fare/parking revenue, sale tax and other sources
  • Potential solutions include expense reductions and examination of capital allocations
BART Operating Reserves

<table>
<thead>
<tr>
<th>BART Funded Reserves</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Reserve – Low Standard Fuel Credits</td>
<td>$18.5M</td>
</tr>
<tr>
<td>Reserve for Economic Uncertainty</td>
<td>$25.3M</td>
</tr>
<tr>
<td>Operating Reserve</td>
<td>$50.2M</td>
</tr>
</tbody>
</table>

Operating Reserve – Low Standard Fuel Credits (LCFS)
• Previously planned to cover projected FY21 and FY22 budget shortfalls

Reserve for Economic Uncertainty
• Previously planned to cover projected FY21 and FY22 budget shortfalls

Operating Reserve
• Per Financial Stability Policy, goal is to increase to 15% of annual operating expense (~$130M); requires Board President, Controller/Treasurer and General Manager approval to use
Service Updates
COVID-19 Impact on Public Transit Across the Nation

- **Decline in ridership**: WMATA has experienced an estimated 90%* ridership decline.
- **Service reductions**: New York City Transit has implemented a 25% service reduction. WMATA is closing 19 stations.
- **Cost cutting measures**: SEPTA is taking measures to eliminate overtime, put a freeze on new hires, eliminate marketing efforts, and consider future service reductions.

Public Transit Agencies Take Measures to Combat Rail Ridership Declines

Ridership Declines
Reported by Agencies Across the Nation

Service changes to local transit agencies

- **AC Transit**: Continues regular service except for supplemental service to schools; not collecting fares to protect drivers
- **CalTrain**: Reduced peak-hour schedule; AM and PM peak hour service will no longer feature Baby Bullet Service
- **SFMTA**: Service reductions; 13 lines cut; many express routes
- **VTA**: Reduced service; not collecting fares to protect drivers

Service changes to national transit agencies

SEPTA moves to winter weather storm schedule to reduce staffing by 15%

- **WMATA**: reduced frequencies; 20min on all lines except Red (15min); 19 station closures
- **NYC Transit**: 25% reduction; no change to peak
- **MARTA**: weekend schedule; 1 station closed
- **SEPTA**: 25% reduction in service; winter weather service schedule
- **LA Metro**: reduced frequency on all rail lines peak and off peak
- **Metra**: alternate schedules

BART reported an 88% decline in ridership on March 19th, 2020
Monitoring Ridership Data

Mapping Ridership
- Day of the week
- Time of day
- Train
- Load level at each station
- Load distributed across cars in train

Important Data Considerations
- Appropriate level of service
- Social distancing
  - Legacy Fleet 26 persons per car
  - FOTF 32 persons per car
- Load factor on adjacent or meet trains
Service Modification Consideration

➢ Peak Period Trains
  • Average persons per car 4.7
  • Impact on adjacent trains - bump up to max of 14
  • Decision drop Yellow Line peak trains on March 19

➢ Early Closing
  • Identify new peak period - 2:00PM to 6:00 PM
    - maximum persons per car on heaviest line 10 to 21
  • Identify ridership drop off - 9:00PM
    - Average persons per car 3.5
    - Decision discontinue service at 9:00 PM on March 23

➢ Saturday Service
  • Average persons per car 4.6
  • Consideration with matching Sunday
  • Decision to open at 8:00 AM on March 28
Financial Benefit of Recent Service Changes

- Operating to Capital Load shed
- RS&S: 50 FTE - Up to $675K/ month
  - FOTF Training
  - FOTF Modifications
- M&E – 200 FTE Up to $4M/ month
  - Track & Rail Pad Replacement
  - Tunnel Lighting
  - 34.5 KV Cable Replacement Eastbay
  - Waterproofing tunnels M and W lines
  - SVBX support
Possible Future Service Modifications

➢ Extended Headways

  • Weekday 30 minute except first 5 trains out of Antioch which remain at 15 minute
  • Saturday – 40 minute
  • Sunday – 48 minute

➢ Route Consolidation

  • Weekdays – eliminate Red and Green lines
    • Supported by Orange line transfer to Yellow and Blue lines for cross bay service

➢ Close on Sundays
Maximum Operating to Capital Load Shed

- Requires further reduction in service
  - RS&S – achieves maximum with 40% reduction in car hours - increased headways
  - M&E – achieves maximum with 30-minute headway, line consolidation and closed on Sundays
    - Achieve incremental increased load shed with each service modification
- RS&S maximum load shed capacity
  - 300 FTE – approximately 3.8M/month for three months
    - FOTF technical training and modifications
- M&E maximum load shed capacity
  - 450 FTE – approximately $9M/month for six months
    - Capital projects primarily in the right of way
Major Capital Projects

➢ Benefit from additional access to infrastructure
  • Compensates for impact of social distancing

➢ Examples of projects recognizing the benefit
  • 19th Street Station Modernization
  • Union City Station Modernization
  • El Cerrito Del Norte Station Modernization
  • Transbay Tube
    • No retrofit – inability to social distance
    • Cathodic Protection
    • Oakland Emergency Generator
    • Cross Passage Doors
Communication Efforts
Internal Communication

➢ Union Leadership – Collaborate as Partners
  • Continuous phone discussion check-ins and updates with applicable unions as issues and decision points arise
  • All-union conference calls multiple times weekly with Labor/HR to share vital information and meet and confer on issues like remote work, advanced accruals for employees, etc.
  • Weekly updates with Operations & AFSME, ATU and SEIU on Fridays

➢ Employee Guidance
  • Consistent update of information from Safety & HR posted throughout facilities, at least weekly, and more often as specific guidance requires
  • Managers & supervisors continuously communicating with employees and addressing questions and concerns
  • Managers getting case-by-case guidance from HR
  • Messaging on monitors in shops and at key reporting locations
  • Instant Messaging to Station Agents
In Station Communication

- Multi-language good hygiene posters
- Multi-language social distancing posters
In Station Communication (cont’d)

Train operator announcements, PA announcements, platform digital signs:

“Thank you essential workers. Help prevent the spread of coronavirus. Stay home if you are sick. Maintain social distancing in the station and on board trains. Use hand sanitizer. Cover your cough and sneeze into a tissue.”
Public Communication

• Daily updates on bart.gov and social media

• BART.gov, App, Trip Planner clearly displays COVID-19 updates and service info

• Sharing daily ridership data on website and social

• Posted financial impacts fact sheet on bart.gov and sharing on social media

• 6 email blasts to-date, BARTable also sharing updates

• News media outreach including national transportation reporters
Website Updates

BART News

Special BART Board meeting to be held to 3/26 to discuss COVID-19

BART to temporarily reduce service hours based on ridership data

Trip planning help for riders impacted by cuts to our service hours

BART updates related to the coronavirus

Yellow line extra commute trains cancelled during low ridership

BART seeks emergency funds in response to COVID-19
Communicating Service Changes

• Signs in stations, platform digital signs, PA announcements, BART Service Advisory, website, app, social media, news media, email blast, elected-officials sharing with their constituents, outreach to community groups and stakeholders

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**STARTING MARCH 23**

**Due to COVID-19**

**BART is closed at 9pm.**

Debido al COVID-19, BART cerrará a las 9pm.

由於 COVID-19 疫情關係，BART 捷運站於晚上 9:00 關閉。

BART đóng cửa lúc 9 giờ tối do dịch bệnh COVID-19.

COVID-19로 인해 BART 운행이 9pm에 종료됩니다.

Dahil sa COVID-19, sarado ang BART nang 9pm.

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**ALERT TO BART RIDERS!**

With “Stay at Home” orders in place, BART is temporarily changing it’s train schedules starting Mon. 3/23

Weekday trains: 5 a.m. through 9 p.m.
Weekend trains: 8 a.m. through 9 p.m.
BART Alternatives After 9:00 p.m. and Before 8:00 a.m. Saturday

- BART.gov homepage features how to get help planning alternative public transit trips
- Call center available to provide personalized trip planning
- BART’s multi-modal trip planner shows cancelled trips and options
Engaging the Public

Love the creativity and interactivity here in @SFBART proposing solutions and asking the public for feedback:

Staff was asked to get creative with solutions to help prevent spread of Coronavirus.
One idea was this prototype of a personal hand strap we would give out for free. Riders can take them home and clean it before use.
We want to know if this is worthwhile before we order more.
Show this thread

Q: What do you think of a personal BART hand strap which will be given out to riders for free to help prevent spread of Coronavirus?
Yes! I would use this. 74.9%
No! This is too hokey. 6.3%
Doubtful it will help 18.8%
4,082 votes | Final results
2:00 PM · Mar 13, 2020 · Twitter Web App
External Communication

➢ Transit Agencies
  • Operations regularly meeting and coordinating
  • Weekly conference calls with Safety Department of Bay Area Transit Agencies and other California rail transit agencies

➢ CPUC: Updated with information regarding ridership impact and service changes
COVID-19: Emergency Funding & Advocacy Update
<table>
<thead>
<tr>
<th>Date</th>
<th>Key Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 4</td>
<td>Governor declares State of Emergency</td>
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<tr>
<td>March 6</td>
<td>First federal stimulus package enacted</td>
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<tr>
<td>March 12</td>
<td>BART Board President sends letter to federal and state delegation and MTC Commissioners requesting immediate financial assistance</td>
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<tr>
<td>March 13</td>
<td>White House Emergency Declaration</td>
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<tr>
<td>March 16</td>
<td>- Shelter-in-place order issued for six Bay Area counties</td>
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<td>- Legislature passes SB 89, providing up to $1B in state funding</td>
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<tr>
<td>March 17</td>
<td>- Governor signs SB 89</td>
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<td></td>
<td>- BART creates and shares factsheet on financial impacts and funding opportunities</td>
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<tr>
<td>March 18</td>
<td>Second federal stimulus package enacted</td>
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<tr>
<td>March 19</td>
<td>- Governor issues statewide stay-at-home order</td>
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<td>- APTA sends letter to President &amp; Congress requesting $16B in federal assistance</td>
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<tr>
<td>March 21</td>
<td>- BART GM and several Bay Area transit leaders send letter to Congressional delegation requesting federal assistance in third stimulus package</td>
</tr>
<tr>
<td></td>
<td>- CA Transit Association sends letter to Governor and Legislative leaders requesting $1B in emergency state funding for transit</td>
</tr>
<tr>
<td>March 23</td>
<td>BART General Manager and transit leaders from the largest agencies across the nation send letter to Congress requesting $25B in federal assistance</td>
</tr>
<tr>
<td>March 26</td>
<td>Pending Enactment – Third federal stimulus package</td>
</tr>
</tbody>
</table>
Third Federal Stimulus Package

*Pending passage in the Senate and House as of March 25*

- **Public Transit Funding Included**
  - $25 billion to be distributed using FY20 shares of existing FTA formulas
  - Estimated that approximately $1.3 billion would be available for Bay Area transit operators

- **Eligibility**
  - Funding may be used by transit agencies for operating expenses related to COVID-19, including reimbursement for operating costs and lost revenue, the purchase of personal protective equipment and paying for administrative leave of operations personnel due to reductions in service

- **Key Policy Provisions**
  - Funding would be apportioned no later than 7 days after the passage of the funding package
BART’s Federal Advocacy

- Speaker Pelosi
- Senator Feinstein
- Senator Harris
- Bay Area Congressional Delegation Members
- House Appropriations Subcommittee on Transit, Housing, and Urban Development (THUD)
- House Committee on Transportation and Infrastructure
- Senate Appropriations Subcommittee on THUD
- Senate Banking Committee

Ongoing coordination efforts with:
- American Public Transportation Association
- California Transit Association
- Metropolitan Transportation Commission
BART’s State Advocacy

• Office of the Governor
• California State Transportation Agency
• Senate President pro Tem
• Assembly Speaker
• Bay Area Legislative Delegation
• Senate Transportation Committee
• Assembly Transportation Committee
• Senate Budget and Fiscal Review Committee
• Assembly Budget Committee
• Department of Finance
• California Office of Emergency Services

Additional coordination efforts are ongoing with the California Transit Association, MTC, Bay Area transit partners, and BART Labor Unions
Future State Funding

- SB 89 states the Legislature’s intent to work with the Administration and stakeholders to develop COVID-19 related strategies for inclusion in the Budget Act of 2020

- Appears likely that another round of emergency appropriations will be considered
  - Possibly as early as mid-April when the Legislature is currently scheduled to return to Sacramento
  - Almost certainly during the usual state budget process, generally conducted from mid-May through mid-June

- The California Transit Association is requesting $1 billion in emergency state funding for state transit agencies to offset an actual and anticipated four to six months of direct costs and revenue losses
Questions?