1. **Self-Introductions of Members, Staff and Guests**
   **Members present:** Randall Glock; Janice Armigo Brown; Peter Crockwell; Don Queen; Hale Zukas; Clarence Fischer; Gerry Newell; Herb Hastings; Alan Smith; Larry Bunn; Marina Villena; Megan O'Brien; Roland Wong
   **Members not present:** Janet Abelson; Brandon Young
   **Staff:** Bob Franklin; Ike Nnaji; Elena Vanloo
   **Directors, Speaker(s), Guest Staff, and Guests of the Public:** Crystal Raine; Linda Vasquez; Bruce King; Duncan Watry; Stephen Beard; Linda Drattell; David Weiss; Bonnie Lewcowicz; Anne Freeman; Jerry Grace; Anne Smith (ASL Interpreter); Jeannie Witkin (ASL Interpreter);

2. **Public Comments**
   Stephen Beard of the Oakland Mayor’s Commission for Persons with Disabilities told members about a meeting that was held wherein a member of the public expressed their concern regarding the changes at the Oakland Coliseum BART station, in that the taxis are located farther away and are less accessible.

   Linda Drattell spoke about use of American Sign Language interpretation on the LCD screens of the new BART cars. She added that it would be beneficial if the ASL interpretation would also show any prerecorded announcements.

3. **Approval of Minutes of September 25 and October 23, 2014 Meetings**
   The minutes were not ready at the time of the meeting. This item will be added to the December meeting for approval.

4. **BART Metro**
   After the presentation given by Duncan Watry, members were allowed to ask questions and/or share any concerns they had.

   The PowerPoint presentation for this item will be e-mailed to members.

5. **ADA Accessibility Best Practices**
   Members are to evaluate and prioritize items in the BATF Capital Improvement Wish List.
   Members also need to be more specific with items in the list (for example: lighting issue at north stairwell that needs to be fixed at X station)

   Bob Franklin reminded members that the budget process at BART begins in the month of February, and if a study is going to be requested for, that request should be made soon.
6. **Elevator Maintenance**
After the presentation given by Linda Vasquez regarding the process of cleaning the elevators at BART, members were allowed to ask questions and/or share any concerns they had.

Stephen Beard commented that the cleanliness of elevators is still problematic, especially at the Oakland City Center station.

Roland Wong commented that in his experience, the Civic Center and Powell Street elevators are always dirty. He stated that it is more of a social issue and that someone needs to come up with a solution.

Clarence Fischer asked whether it would be less expensive to provide porta-potties at problem stations. Linda Vasquez replied that that is an idea that has been discussed, but many issues then arise as to who will be financially responsible for providing them, where they will reside, and who will clean them.

After the presentation given by Bruce King regarding Phase 1 and Phase 2 of Contract 15NL120 (plan to re-floor all 127 station and parking structure elevators; and installation of urine detection devices), members were allowed to ask questions and/or share any concerns they had.

7. **Removal of TDD/TTY Phones**
Through clarification from staff, TDD/TTY (Telecommunication Device for the Deaf/Teletypewriter) phones are only removed in extreme circumstances, like during construction or because of damage. All stations should have one functioning TDD/TTY phone.

Linda Drattell said that the placement and location of the TTY phones are a huge concern, especially in the case of an emergency or disaster.

Clarence Fischer suggested having that information available on the BART website.

Later on in the meeting, Bob Franklin said that he will be sending a map of the TTY locations to members, as well as to Linda Drattell.

8. **Platform Detectable Path of Travel**
Most members agreed that “Option 2” would be the best choice, as was also said in a pre-meeting with staff.

The Detectable Path of Travel Demonstration by Carl Orman has been rescheduled to Wednesday, January 21, 2015 at 11:30 am to 1:00 pm and will be held at the West Dublin Station.
9. **Adoption of 2015 BATF Goals**
No opposition to Randall Glock’s motion to recommend the approval of the Draft 2015 BATF Goals, (second by Gerry Newell). Motion carries unanimously.

10. **Project Status Reports**
- **Stair Tread Color Contrast**
  The faded red curbs at the Walnut Creek station have been repainted.

  Two of the five sets of staircases at the MacArthur Garage now have the yellow strips.

- **MacArthur Garage**
  [See above item]

- **Warm Springs Station**
  A construction tour is in the works.

- **Phase 2 – South Bay Extension**
  Alan Smith shared about an article he read in the newspaper that was written regarding the proposed stations, and also the potential stations for the South Bay Extension, of which he had not heard of before.

- **Oakland Airport Connector**
  The grand opening celebration for “BART to OAK” will be held on Friday, November 21, 2014, from 11:00 am to 3:00 pm.

- **General Disability Awareness Brochure**
  Crystal Raine announced that the brochure has gotten on the agenda for the BART police command staff meeting to be held on December 2, 2014, at which time she hopes to receive approval for the brochure.

  She is also working on something called a resource zone card, which will give officers additional information on dealing with persons with mental health issues and developmental disabilities as well.

  She will be bringing examples of these resource cards to the next BATF meeting for members to look at.

**No updates were given for the following projects:**
- Fleet of the Future
- eBART
- Richmond Intermodal Project
- Berryessa/Milpitas Stations
- El Cerrito Del Norte Improvement
- Station Hearing Loop
- Union City Station Remodel
11. **Chairperson Announcements**
The next specially scheduled BATF meeting/holiday reception will be held on Wednesday, December 10, 2014, at 300 Lakeside Drive, 16th Floor, in Oakland.

Alan Smith and Randall Glock have put together a report which will be presented to the Board on November 20th.

Randall Glock spoke about inadequate lighting in the Richmond garage and said that this issue needed to be shared with staff.

12. **Staff Announcements**
[No staff announcements.]

13. **Member Announcements**
Gerry Newell asked when the next ethics training will be held. Ike Nnaji will talk to the legal department and follow up with members.

14. **Future Agenda Topics**
- expansion of membership geographical boundaries (requested by Clarence Fischer)

15. **Adjournment**
The meeting adjourned to the next specially scheduled meeting of **Wednesday, December 10, 2014, at 2:00 p.m., at 300 Lakeside Drive, 16th Floor, Oakland.**