

**SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT**  
**-Transit Security Advisory Committee (TSAC)**  
**MEETING MINUTES - October 23, 2018**

1. Call to order: On October 23<sup>rd</sup> , Tuesday, 0920 by madam chair

Members Present: Janet Abelson, Armando Sandoval, Sgt. Michael Williamson, Sue Kuipers

2. Reviewed and adopted minutes of September 25, 2018.
3. Staff comments.
  - Sgt. Williamson has been directed by his supervisor/s to resign from the Board due to newly assigned position.
  - The Board needs to find a replacement staff person who can fulfill the requirements to gather, analyze and report monthly/annual statistical information that pertains to the work of the committee.
  - Armando Sandoval will perform this task in the interim.
  - A discussion was held regarding the recruitment/staffing needs of the Committee
    - Secretary – management of agendas and minutes as well as assist with monthly/yearly reports. Position must be filled by a staff member with proper authorization.
    - Mental Health Advocate
    - Youth Advocate
    - LE Sworn/Experienced (Active or Retired)
    - Community-at-large
  - The chair will write a letter to the General Manager/BART Board on our need for community representation and Staff Liaison/Admin Support.
4. Public comments. None
5. Update on Training Sub-committee: Including 2019 Summer Youth Symposium: None
6. Monthly AB730 report review. The Committee reviewed the August Statistics.
7. Community Oriented Policing and Problem Solving (COPPS) Update None
8. TSAC Procedural Binder Update. Each member of the Committee received a binder to review before our next meeting
9. Next meeting: 11/27/18 at **1300** (please note time change) Additional Agenda items to include:
  - Review TSAC membership guidelines and draft a potential member letter
10. Adjourned at 1200